REGULAR MEETING OCTOBER 21, 2025

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:
PRESENT: Joe Bourne, John Little, Ed Steffek, Nate Penrod, Steve Adams
ABSENT: Brandie Bourne
OTHER ATTENDEES: Tim Bryant (Street Supervisor)
VISITORS: Nancy Bourne, Jeff McDonald, Jeff Gardner

MOMENT OF SILENCE/PLEDGE
The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES
Motion was made by Nate Penrod and seconded by John Little to dispense with the reading of the minutes and accept the minutes from regular meeting held October 7, 2025 Roll Call as follows: Joe Bourne yay, Nate Penrod yay, John Little yay, Ed Steffek yay, Steve Adam yay.

VISITORS
*Resident Jeff McDonald indicated that the tree trimming contractor (Asplundh Tree Service) for AEP is currently in town. And that a tree on his property line needs to be taken completely down instead of trimmed. McDonald indicated that the tree is rotted and will likely come down on power lines with high winds in the near future. Mayor Gardner will check with the company to see the possibility of removal to avoid any interruption of power service.

PAY BILLS
***Motion made by Joe Bourne** and seconded by Ed Steffek to pay bills from respective funds. Roll call as follows: Joe Bourne yay, John Little yay, Ed Steffek yay, Nate Penrod yay, Steve Adams yay.

POLICE
*No Reporting - Absent

STREET
*Street Supervisor Tim Bryant reported that 13 ton of dirt was used for the sidewalk area at the Park. He expressed gratitude for Mayor Gardner, DJ Meek, and Bryant's wife and daughter for assisting in the project.
*Heard that Bryant has been patching pot holes with cold mix and tree trimming throughout the village.
*Heard that the salt spreader has been installed on the Street Truck in preparation for the upcoming winter months.

SOLICITOR MARK PERLAKY
*No Reporting - Absent

ZONING/ADMIN ASST.-DJ MEEK
*No Reporting - Absent

INCOME TAX ADMINISTRATOR
*No Reporting - Absent

MAYOR
*Reminder Trick or Treat for Oct. 31st from 5:30 – 7:00pm. The Delaware Fire Dept will be open and distributing donut holes, cider and candy.

JOE BOURNEzl
*No Reporting

NATE PENROD
*No Reporting

BRANDIE BOURNE
*No Reporting – Absent

STEVE ADAMS
*No Reporting

JOHN LITTLE
*No Reporting

ED STEFFEK
*No Reporting

FISCAL OFFICER
*Fiscal Officer Lute indicated that she will be taking the Sunshine Public Records Request Training. **Motion was moved by Joe Bourne and seconded by Nate Penrod** to appoint Darissa Lute (FO) as the designee for the following elected officials for the Public Records Training– Tom Gardner, Joe Bourne, Brandie Bourne, Nate Penrod, Steve Adams, John Little and Ed Steffek. Roll call was taken and all council members present were in favor.

Next regular meeting will be November 4 , 2025 at 7:00pm.

_____ _____Date
Thomas J. Gardner, Mayor

_____ _____Date
Darissa R. Lute, Fiscal Officer