REGULAR MEETING DECEMBER 2, 2025

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:
PRESENT: Joe Bourne, Brandie Bourne, John Little, Ed Steffek, Nate Penrod, Steve Adams
ABSENT: N/A
OTHER ATTENDEES: DJ Meek, Donna Meek, Solicitor Mark Perlaky
VISITORS: Nancy Bourne, Jeff McDonald, Jeff Gardner

MOMENT OF SILENCE/PLEDGE
The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES
Motion was made by Brandie Bourne and seconded by Nate Penrod to dispense with the reading of the minutes and accept the minutes from regular meeting held November 18, 2025 Roll Call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

VISITORS
*No Reporting

PAY BILLS
***Motion made by Brandie Bourne** and seconded by Nate Penrod to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Nate Penrod yay, Steve Adams yay.

POLICE
*Mayor Gardner reported that a total of 146 hours were tallied for the police dept for the month of November.

STREET
*Street Supervisor Tim Bryant report (per Mayor Gardner): Finished trimming trees in the cemetery, fixed pothole in front of the Dollar General Store, cleaned out pipe for sewage, replaced spindle pulley & two tension springs on the gravely mower, assisted Brandie Bourne with installation of Christmas Lights on Main Street light poles.

SOLICITOR MARK PERLAKY
*Heard that Solicitor Perlaky will be handling a village income tax court case.

ZONING/ADMIN ASST.-DJ MEEK
*Heard that easement papers for the sidewalk project have been signed and submitted to Thrasher Group.
*Heard that there are electrical breaker issues on one pole at the square.

INCOME TAX ADMINISTRATOR
*Income Tax Administrator Donna Meek expressed gratitude for the holiday gift card from the village.

INCOME TAX ADMINISTRATOR-CONT'D
*Was reported that 3 out of 4 delinquent income tax filing citations have complied. One citation will be handled by the village solicitor via court proceedings.

MAYOR
*Mayor Gardner reported that the second council meeting for December will be moved and held on December 30th at 7pm.

JOE BOURNE
*Bourne reported that 3 calls were handled by the Delaware Volunteer Fire Dept. for the month of November. Two calls were auto accidents and one call was assisting Newcomerstown Fire Dept.
*Bourne reported a total of 59 calls were handled for year 2025 by the Fire Dept.
*Reminder – Santa will be at the Delaware Fire Station on December 21st from 5-7pm.

NATE PENROD
*No Reporting

BRANDIE BOURNE
*Reminder – Breakfast at the Delaware Fire Dept will be held December 13, 2025 from 8-10am.

STEVE ADAMS
*No Reporting

JOHN LITTLE
*No Reporting

ED STEFFEK
*Steffek reported that the sculpture on the square appears to be deteriorating and needs to be brought inside out of the weather. Consideration of placing the sculpture in the Historical Society Building may be an option.

FISCAL OFFICER
*No Reporting

Next regular meeting will be December 30, 2025 at 7:00pm.

_____ _____Date
Thomas J. Gardner, Mayor

_____ _____Date
Darissa R. Lute, Fiscal Officer

RESOLUTIONS & ORDINANCES

Motion moved by Brandie Bourne and seconded by Ed Steffek to suspend the rules to pass on an emergency basis **RESOLUTION 14-2025 to** enter into an agreement with the Tuscarawas County Jail to house prisoners at a cost of $90 per day (year 2026). Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Joe Bourne and seconded by Steve Adams to pass and enact said **RESOLUTION 14-2025**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.