REGULAR MEETING NOVEMBER 18, 2025

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:
PRESENT: Joe Bourne, Brandie Bourne, John Little, Ed Steffek, Nate Penrod, Steve Adams
ABSENT: N/A
OTHER ATTENDEES: Tim Bryant, DJ Meek, Donna Meek
VISITORS: Nancy Bourne, John Bourne, Jeff McDonald, Jeff Gardner

MOMENT OF SILENCE/PLEDGE
The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES
Motion was made by Brandie Bourne and seconded by Nate Penrod to dispense with the reading of the minutes and accept the minutes from regular meeting held November 4, 2025 Roll Call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

VISITORS
*No Reporting

PAY BILLS
*__Motion made by Brandie Bourne__ and seconded by Ed Steffek to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Nate Penrod yay, Steve Adams yay.

POLICE
*No Reporting - Absent

STREET
*Street Supervisor Tim Bryant report: Park has been winterized, low hanging limbs have been removed in the cemetery and the Village Christmas Lights are up (with the help of 15 volunteers).
*Heard that two more shelving units are needed for the Street Dept. Garage. (Approval was given to purchase what is needed).
*Heard that the tires on the bobcat will be disposed of – but the rims will be kept.

SOLICITOR MARK PERLAKY
*No Reporting – Absent

ZONING/ADMIN ASST.-DJ MEEK
*Heard that Meek has been working with The Thrasher Group on some paperwork for the 2026 sidewalk project.

INCOME TAX ADMINISTRATOR
*Income Tax Administrator Donna Meek indicated that there are 4 residents who have court dates set for non-compliance filing of village income tax returns. Village Solicitor Mark Perlaky will be handling the court proceedings for the village.

MAYOR
*Mayor Gardner received a call from Greg Kimble concerning the application for the proposed fire well project to be installed in the area of the Port Washington Elementary School. The village had received a quote for the project last spring for approximately $45,000 from American Drilling & Pump Service (Stonecreek, Ohio). Heard that the Kimble Foundation would be meeting in the near future to discuss the possibility of donating funds towards the fire well project.
Motion made by Joe Bourne and seconded by Steve Adams to proceed with the project with the village agreeing to contribute up to 50% towards the project. Roll call taken as follows: Joe Bourne yay, Steve Adams yay, Nate Penrod yay, Brandi Bourne yay, John Little yay, Ed Steffek yay.
***Motion made by Joe Bourne and seconded by Steve Adams** to purchase two additional gift cards for additional volunteers.

JOE BOURNE
*Was informed that "Santa" will be at the Port Washington Fire Dept. on Dec. 21st from 5-7pm.
*Heard that the Delaware Fire Dept. received grant money to purchase two sets of turn out gear for the Fire Dept. Costs for two sets of turn out gear was $9454.
*Was informed that "to date" – the Fire Dept. has received a total of $846,489.49 in grant funding since 1985.
*Was reported that the Fire Dept. flushed the sewer line in the area of the Fire Station/Village Hall.

NATE PENROD
*Penrod indicated that a large pot hole near the Dollar General Store needs taken care of. Street Supervisor Bryant will handle patching the hole.

BRANDIE BOURNE
*Heard that there will be a Fire Dept. Breakfast on Dec. 13th from 8-10am.
*Bourne indicated that she would like to purchase additional christmas light strings, safety plug outlets and waterproof boxes for the square. **Motion made by Steve Adams and seconded by Joe Bourne** for approval of purchases as needed. Roll call taken and all council members present were in favor.

STEVE ADAMS
*No Reporting

JOHN LITTLE
*No Reporting

ED STEFFEK
*No Reporting

FISCAL OFFICER
*No Reporting

TREASURER'S REPORT
* **Motion made by Joe Bourne** and seconded by Brandie Bourne to accept the October 2025 Treasurer's report with the following: $474,393.70 General Fund, $ 40,795.56 Street Construction, $457.21 State Highway, $4,661.60 Cemetery Fund, $13,279.12 Permissive Vehicle Tax, $3012.63 Capital Project. With a total of all funds $536,599.82. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

Next regular meeting will be December 2, 2025 at 7:00pm.

_____ _____Date
Thomas J. Gardner, Mayor

_____ _____Date
Darissa R. Lute, Fiscal Officer

RESOLUTIONS & ORDINANCES

Motion moved by Joe Bourne and seconded by Steve Adams to suspend the three reading rule for the emergency passage of a resolution stating a sense of council regarding a potential ballot issue in 2026 for repealing property taxes. **(RESOLUTION 13-2025)** Roll call as follows:
Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.
Motion made by Joe Bourne and seconded by Brandie Bourne to pass and enact said **RESOLUTION 13-2025**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.