REGULAR MEETING FEBRUARY 3, 2026

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:
PRESENT: Joe Bourne, Brandie Bourne, John Little, Jeff Gardner, Jeff McDonald, Steve Adams
OTHER ATTENDEES: Donna Meek (Income Tax Admin.), Tim Bryant (Street Supervisor)
VISITORS: Nancy Bourne

MOMENT OF SILENCE/PLEDGE
The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES
Motion was made by Joe Bourne and seconded by Brandie Bourne to dispense with the reading of the minutes and accept the minutes from regular meeting held January 20, 2026. All council members present were in favor.

VISITORS
* No Reporting

PAY BILLS
***Motion made by Brandie Bourne** and seconded by Steve Adams to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, Jeff Gardner yay, Steve Adams yay, Jeff McDonald yay, John Little yay.

POLICE
*No Reporting - Absent

STREET
*Street Supervisor Tim Bryant indicated that the street dept truck has been repaired by Cross Trucking. A burnt fuse was found to be the problem with the truck. A circuit breaker was installed on the truck and an oil change on the pump was performed.
*Bryant expressed gratitude for Scott Glazer for helping to plow during the recent large snow accumulation.
*Council requested estimates for a spreader for the gator. Bryant will bring back estimates at a later date.

SOLICITOR MARK PERLAKY
***Motion made by Brandie Bourne and seconded by Steve Adams** to approve the membership for the Ohio Municipal Attorneys Association for year 2026. Cost will be $450.00. Roll call taken and all council members present were in favor.
*Heard that there is still one outstanding Municipal Income Tax Case – which a warrant will be issued for the case.
*Discussed developing a social media policy for the village. Perlaky will present a proposed ordinance in the near future.

ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT
*No Reporting - Absent

INCOME TAX ADMINISTRATOR
No Reporting

MAYOR
*Mayor Gardner indicated that he received a call concerning whether the village will be having any type of events to celebrate the United States 250 year anniversary. Gardner indicated that council should take in consideration in hosting some type of event.

JOE BOURNE
*Bourne reported the January Delaware Fire Dept. report. Six calls were handled: 3 auto accidents, 2-assist Newcomerstown and 1 fire alarm call.

BRANDIE BOURNE
*Reminder - Delaware Fire Dept Breakfast will be held on February 14, 2026 from 8-10am.

STEVE ADAMS
*No Reporting

JOHN LITTLE
*No Reporting

JEFF MCDONALD
*No Reporting

JEFF GARDNER
*Councilmember Jeff Gardner expressed gratitude to Mayor Gardner for handling a call to assist an elderly resident for snow removal.

FISCAL OFFICER
*No Reporting

TREASURER'S REPORT
* **Motion made by Joe Bourne** and seconded by Brandie Bourne to accept the December 2025 Treasurer's report with the following: $479,386.69 General Fund, $ 45,370.79 Street Construction, $475.48 State Highway, $1.60 Cemetery Fund, $14,797.53 Permissive Vehicle Tax, $3012.63 Capital Project. With a total of all funds $543,044.72. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

Next meeting will be held on February 17, 2026 at 7:00pm.
Meeting Adjourned

_____ _____Date
Thomas J. Gardner, Mayor

_____ _____Date
Darissa R. Lute, Fiscal Officer