

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Brandie Bourne, John Little, Nate Penrod, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek, Donna Meek

VISITORS: Nancy Bourne, Kathy Sullivan, Mike Conaway

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

**Motion was made by Joe Bourne** and seconded by Ed Steffek to dispense with the reading of the minutes and accept the minutes from regular meeting held October 3, 2023. All council members present were in favor.

VISITORS,

\*Mike Conaway and Kathy Sullivan – Historical Society Organization.

\*Heard from Mike Conaway that there will be guest speakers at the “meet-the-candidate” event. Bob Alsept from the Buckeye Career Center will speak on Issue 1. And Roger Bond will speak on Issue II (Bond is a previous principal and now a school board member for Indian Valley School District). Conaway inquired to whether the village will provide protection at the event. Mayor Gardner will check with the police dept to see if any of the patrolman are available.

\*Conaway expressed gratitude to the village for handling clean up cemetery work. The Historical Society also assisted at the cemetery clean-up.

PAY BILLS

\***Motion made by Steve Adams** and seconded by Brandie Bourne to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Brandie Bourne yay, John Little yay, Nate Penrod yay, Steve Adams yay.

FISCAL OFFICER

\*No Reporting

POLICE

\*Absent

STREET

\*Heard from Supervisor Rick Swiger that there are 5 signs are still needed to be replaced.

\* The square was swept and various streets were swept.

\*Swiger expressed gratitude for council member Nate Penrod in assisting with weedeating.

\*Swiger also repainted curb strip along the post office.

\*Swiger’s Wish List for the Street Dept is as follows: sprayer for back of gator, and a front-end mower for bobcat. Swiger was instructed to obtain quotes.

## ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

\*Heard from DJ Meek that no zoning permits have been issued.

\*Meek indicated that he has feelers out for the possibility of obtaining grant money for replacing lights along Main Street.

## COCHRAN-SOLICITOR

\*Absent

## INCOME TAX ADMINISTRATOR

\*No Reporting

## MAYOR

\*Heard that the street lights that needed reported for replacement have been replaced by AEP.

\*Gardner is waiting for a response back from Mike Schwab who will begin the work for extending N. High Street due to a new home construction of Tory Gibbs.

## JOE BOURNE

\*Reminder of Trick or Treat Night – Delaware Fire Station will be open on Oct. 31<sup>st</sup> for the trick or treat event in the village.

\*Bourne indicated that there was a good turn out for the recent Fire Dept. Breakfast Event.

## STEVE ADAMS

\*Adams expressed gratitude to Mike Conaway and Kathy Sullivan (Historical Society Organization) for their time and efforts into hosting the "meet the candidate" night.

## NATE PENROD

\*No Reporting

## BRANDIE BOURNE

\*Heard that the next Breakfast at the Delaware Fire Dept. will be November 11<sup>th</sup> from 8-11am.

\*Bourne expressed gratitude to council member Nate Penrod for volunteering his time to help at the October Breakfast Event.

\*Heard that the Delaware Fire Dept. will be holding their Christmas Party on Sunday, Dec. 3<sup>rd</sup> at 6pm. The village administration and all village employee staff as well as Salem Township employees are invited.

\*Heard that Santa will be at the Delaware Fire Dept. on Dec. 17<sup>th</sup> from 5-7pm.

## JOHN LITTLE

\*No Reporting

## ED STEFFEK

\*No Reporting

TREASURER’S REPORT

\* **Motion made by Joe Bourne** and seconded by Ed Steffek to accept the September Treasurer’s report with the following: \$533,092.00 General Fund, \$57,286.91 Street Construction, \$2,194.59 State Highway, \$2,744.70 Cemetery Fund, \$6,124.74 Permissive Vehicle Tax, \$3,012.63 Capital Project, \$0 Mayor’s Court, 2,207.41 Local Fiscal Recovery/ARPA Fund. With a total of all funds \$606,662.98. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

Meeting Adjourned.

Next meeting will be November 7 at 7:00pm.

\_\_\_\_\_  
Thomas J. Gardner, Mayor \_\_\_\_\_ Date

\_\_\_\_\_  
Darissa R. Lute, Fiscal Officer \_\_\_\_\_ Date

**RESOLUTIONS & ORDINANCES**

**Motion moved by Joe Bourne** and seconded by Brandie Bourne to authorize participating in the State of Ohio Cooperative Purchasing program and declaring it an emergency.

**(Resolution 22-2023).** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

**Motion made by Brandie Bourne** and seconded by Steve Adams to pass and enact said **Resolution 22-2023.** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

**Motion moved by Brandie Bourne** and seconded by Nate Penrod for amending and reallocating the permanent appropriations on an emergency basis. **(RESOLUTION 23-2023)**

Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

**Motion made by Ed Steffek** and seconded by John Little to pass and enact said **RESOLUTION 23-2023.** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

**Motion moved by Joe Bourne** and seconded by Steve Adams to authorize a Then & Now Purchase Order Certificate for Deere & Company for the purchase of the John Deere Gator as stated on an emergency basis. **(RESOLUTION 24-2023)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

**Motion made by Brandie Bourne** and seconded by Nate Penrod to pass and enact said **RESOLUTION 24-2023.** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

