

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Nate Penrod, Brandie Bourne

ABSENT: Steve Adams

OTHER ATTENDEES: Rick Swiger, Jeff Stearns

VISITORS: Nancy Bourne, Jacquie Price, John Little, Steve McComb

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

**Motion was made by Brandie Bourne** and seconded by Ed Steffek to dispense with the reading of the minutes and accept the minutes from regular meeting held November 2, 2021. All council members present were in favor.

VISITORS

\*Heard from Visitor/Resident Jacquie Price concerning the lighting ceremony that is scheduled for November 27<sup>th</sup> from 5-7pm. Price inquired whether the Fire Dept. could be opened during the event.

**Motion made by Joe Bourne and** seconded by Ed Steffek to open the Fire Dept. during the lighting ceremony event – weather permitting. The fire trucks cannot be outside in freezing temperatures. All council members present were in favor.

\*(Price) Heard that the donated Christmas Tree has been planted on the square behind the Nativity Scene.

\*Heard that visitors John Little and Steve McComb are interested in the open council seats. Two council seats will be vacate as of Jan.1, 2022.

PAY BILLS

\***Motion made by Brandie Bourne** and seconded by Nate Penrod to pay bills from respective funds. Roll call taken and all council members present were in favor.

FISCAL OFFICER

\*No Reporting

POLICE

\*Heard that patrolman Tom Coutts will be patrolling more hours in the near future. His full-time employment has changed, which will enable Coutts to patrol more hours for Port Washington.

\*Chief Stearns indicated that he will be seeking a grant for the purchase of a new body armor for patrolman Bishop.

STREET

\*Heard that Swiger is in need of replacing the tool box that was stolen from the cemetery. **Motion made by Brandie Bourne and** seconded by Ed Steffek to approve the tool box purchase. All council members present were in favor.

\*Swiger indicated that the Christmas Lights are up.

## ZONING

\*No Reporting – Absent

## COCHRAN

\*No Reporting - Absent

## INCOME TAX ADMINISTRATOR

\*No Reporting - Absent

## MAYOR

\*Mayor Gardner reported that the recent open house at the Historical Society had a good turnout. The third floor was opened for viewing. The Historical Society Organization is currently working on the first floor. The organization is doing a tremendous job with restorations of the Historical Society Building/Old Town Hall.

\*Discussed the purchase of gift certificates for all non-elected employees instead of a ham. Due to the cost of ham – it was decided on purchasing gift certificates instead. **Motion made by Joe Bourne** and seconded by Ed Steffek to purchase \$20 gift certificates for all non-elected employees. All council members present were in favor.

\*Set December council meetings for Dec. 7<sup>th</sup> and Dec. 28<sup>th</sup> at 7pm. The 28<sup>th</sup> meeting will be to close the books for year 2021.

## JOE BOURNE

\*Reviewed the October Fire Dept report with one call for the month.

\*Heard that the Fire Dept. will be hosting a Christmas Party on Dec. 4<sup>th</sup> at 6pm. The administration is invited to the cover dish event.

\*Heard that Santa will be at the Fire Station on December 19<sup>th</sup> from 5-7pm.

## STEVE ADAMS

\*No Reporting -Absent

## NATE PENROD

\*Was reported that Penrod has obtained information for grants on a possible sidewalk project in the future.

## BRANDIE BOURNE

\*Heard that Bourne & Penrod (Finance Committee) has reviewed all wages for employees and administration. Proposed wage increases are as follows:

Police Chief \$21.00

Patrolman \$19.00

Tax Administrator \$18.00

Cleaning Person \$13.00

Fiscal Officer \$1000.00 per month

Mayor \$700.00 per month

Zoning \$450.00 per month

Cemetery Supervisor \$450 per month

BRANDIE BOURNE – CONT'D

Street Supervisor \$800 per month

Park Caretaker \$125 per month

Councilmembers \$60 per meeting (two council members will remain at \$40 until their term has expired)

**Motion made by Joe Bourne and** seconded by Ed Steffek to suspend the rules and pass on an emergency basis **Resolution 24-2021** to approve all wages as stated effective Jan 1, 2022. Roll call taken and all council members present were in favor.

**Motion made by Joe Bourne and** seconded by Ed Steffek to pass **Resolution 24-2021** as stated. Roll call taken and all council members present were in favor.

\*Discussed the concrete project in the front of the village hall. Decided to wait until spring to have the work completed.

ED STEFFEK

\*Steffek suggested that the village purchase some tents for future events to be used possibly at the vacant lot beside the fire station. No action taken

Meeting adjourned

Next meeting will be December 7, 2021 at 7:00pm.

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Thomas J. Gardner, Mayor \_\_\_\_\_ Date

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Darissa R. Lute, Fiscal Officer \_\_\_\_\_ Date