

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Brandie Bourne, John Little, Nate Penrod, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek

VISITORS: Nancy Bourne, Erin Wright, Keith & Joyce Heston, Darlene Pena

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by Nate Penrod and seconded by Brandie Bourne to dispense with the reading of the minutes and accept the minutes from regular meeting held October 4, 2022. All council members present were in favor.

VISITORS

*Heard from Erin Wright – representative of The Thrasher Group. Wright updated council on the proposed sidewalk project for the village. Total cost is estimated at \$1,017,000.00. Wright indicated that \$756,000 of the project could be funded through ODOT Tap Funds. The \$260,000 remaining would be the village's responsibility; in which the village could apply for other funding. Sidewalks will be installed as follows: Both Sides on Main Street from Glasgow Rd to Salem Twp Rd. 628. Sidewalk will be installed on North Side of School Street (E. Main to Arch Street). Sidewalk will be installed on West Side of Arch Street (School to N. St. Clairsville), Sidewalk will be installed on North Side of N. St. Clairsville (Arch St to E. Main St.). Sidewalk will be installed on St. Clairsville Rd. (W. Main St to Alley behind village hall).

Motion moved by Brandie Bourne and seconded by Ed Steffek to authorize The Thrasher Group to proceed with a letter of interest for funding. Roll call taken and all council members present were in favor. The letter of interest must be submitted by Oct. 31st. The full application will be due in December of 2022.

*Resident Keith & Joyce Heston inquired about dumping yard waste (leaves) on the burning pile at the cemetery. Council indicated that the burning pile is only for large tree branches; not yard waste.

PAY BILLS

***Motion made by Nate Penrod** and seconded by Brandie Bourne to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Steve Adams yay.

FISCAL OFFICER

*Heard that Joe Krockner has been making updates to the village website. Krockner suggested using a professional photographer for pictures of the village administration, historical society, etc. Mayor Gardner will check with Brandi Williamson Photography on the possibility of assisting the village in photos for the website.

POLICE

*No Reporting – Chief on vacation

STREET

*Street Supervisor Swiger indicated that a heater will be needed in the newly constructed restroom at the Street Dept. Garage. Council instructed Swiger to purchase what is needed.

ZONING

*Mayor Gardner distributed a copy of a Mayor's Administrative Assistant Duties. Gardner would like to change the title for DJ Meek (current zoning inspector) to Mayor's Administrative Assistant. Meek would still handle all zoning issues but would have added duties to assist the mayor, fiscal officer and council. No change in pay would incur. Council was instructed to review the newly created position and discuss at the next regular council meeting.

COCHRAN-SOLICITOR

*No Reporting-Absent

INCOME TAX ADMINISTRATOR

*No Reporting-Absent

MAYOR

*Was reported that the concrete at 113 N. High was being removed – but there are trees that are still needed to be removed from the property. This is a property that the village acquired through a sheriff sale process.

*Heard that the information board has been installed on the front of village hall. Gratitude expressed to Joe and John Bourne for the installation.

*Reminder that Trick or Treat will be Oct. 31st from 5:30 – 7:00pm. The siren will be sounded at the start and at the finish of Trick or Treat. The Delaware Fire Dept. will be open as well for treats, cider and donut holes.

*Heard that Mayor Gardner will be renewing the mayor's court training on Friday, Nov. 4th.

JOE BOURNE

*Was reported that there are 1,080 fire departments in the State of Ohio. 70% of those are volunteer departments. 1.4 million calls per year are taken by fire departments. Since 2019 volunteers have decreased by 6.5% - but call volume has increased. Anyone interested in attending the fire academy can contact 614-752-7196.

*Heard that the fire department will be hosting a square dance from 8-11pm on Nov. 5th. There will be 50/50 tickets sold, cake walks and food for the event.

STEVE ADAMS

*Due to inquiries from village residents; Adams addressed the issue about leaf pickup. Adams indicated that leaf pickup for the village is not an option at this time. We do not have the truck, personnel, equipment or a place to dispose of them once collected.

NATE PENROD

*No Reporting

JOHN LITTLE

*Little indicated that he needs a key for the outside electrical box at the park. Mayor Gardner will check into supplying councilman Little with a key.

BRANDIE BOURNE

*Heard that the new furnace and central air unit has been installed at the village hall. Brotherhood HVAC completed the project.

*Bourne assisted in rebooting the downed internet service. Fiscal Officer expressed gratitude for Bourne in assisting with the internet problem as well as being on site for the furnace replacement project.

ED STEFFEK

*Heard that Steffek will be attending the Tusc Cty Love Project meeting on Oct. 19th at Kent – 6pm.

TREASURER'S REPORT

* No Reporting

Meeting adjourned

Next meeting will be November 1, 2022 at 7:00pm.

Thomas J. Gardner, Mayor

_____ Date

Darissa R. Lute, Fiscal Officer

_____ Date

RESOLUTIONS & ORDINANCES

Motion made by Brandie Bourne and seconded by Nate Penrod to suspend the rules and pass on emergency basis **Resolution 20-2022** for amending the 2022 appropriations. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Brandie Bourne and seconded by Nate Penrod to enact the said **Resolution 20-2022** as stated. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Brandie Bourne and seconded by Ed Steffek to suspend the rules and pass on emergency basis **Resolution 20-2022A** authorizing payment of Then and Now Purchase Order. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Brandie Bourne and seconded by Nate Penrod to enact the said **Resolution 20-2022A** as stated. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.