

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Brandie Bourne, John Little, Nate Penrod, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek, Donna Meek

VISITORS: Nancy Bourne, 18 members of Tufford Family, Erin Wright of OMEGA

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by Nate Penrod and seconded by Brandie Bourne to dispense with the reading of the minutes and accept the minutes from regular meeting held August 1, 2023. All council members present were in favor.

VISITORS

*Tufford family was present for dedication of "Tufford Lane".

Mayor Gardner addressed the Tufford Family (18 members in attendance including a 90 year old niece of Clyde Tufford). Gardner indicated that Clyde Tufford had served the Village of Port Washington for 27 years. From 1958 to 1961 he was a village council member, 1961-1962 deputy police, 1962 – 1973 police chief, 1973-1984 council member. Gardner commented that he himself had gained a lot of experience from Tufford while working under Tufford on the police dept. And that Tufford was very respected throughout the community.

With honoring the accomplishments of Clyde Tufford; the village council passed Ordinance # 2023-05 naming an unnamed alley in Port Washington between the properties of 106 and 108 West Arch Street and South to West Main Street. The unnamed alley will now be "Tufford Lane". Gardner presented Clyde Tufford's two daughters; who were in attendance with a plaque honoring the service of their father (Clyde Tufford). Gardner also presented each daughter with a "Tufford Lane" street sign.

*Heard from Erin Wright of OMEGA – The Village of Port Washington is eligible to apply for funding through OMEGA Regional Transportation Planning Organization Capital Allocation Program for additional funding for the proposed sidewalk project. Port Washington Village will be requesting a grant from the RTPO Capital Allocation Program in the amount of \$368,490 for the proposed sidewalk project. Wright prepared the necessary Resolution #18-2023; which would need to be approved and passed on emergency basis to proceed with the grant request. See Resolution passage.

PAY BILLS

***Motion made by Brandie Bourne** and seconded by Nate Penrod to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Brandie Bourne yay, John Little yay and Nate Penrod yay, Steve Adams yay.

FISCAL OFFICER

*No Reporting

POLICE - Absent

*No Reporting.

STREET

*Heard that the street department truck has been serviced for 3 recalls and oil change completed.

*Swiger reported that the honey bee problem in the cemetery will be resolved within the next week. A beekeeper will be removing the bees over the period of next week.

ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

*No Reporting

COCHRAN-SOLICITOR

*No Reporting

INCOME TAX ADMINISTRATOR

*No Reporting

MAYOR

*Mayor Gardner expressed gratitude for Bates Metal who donated the "Tufford Lane" signs for the village streets and presentation for honoring Clyde Tufford.

*Heard that no other sealed bids were received for the sale of the 113 N High Street vacant lot. Bids were to be postmarked by August 1st. Sealed bids were opened on August 1st and Robin and Mike Waits were tentatively the high bid with \$8000. The village did not officially accept the high bid at the August 1st meeting; due to the need of waiting a few more days to ensure that no other bids were received through the US Postal System which would be postmarked prior to August 1st.

Motion was made by Brandie Bourne and seconded by Joe Bourne to accept the high bid of \$8000 from Robin and Mike Waits. Roll call taken and all council members present were in favor.

Solicitor Michael Cochran will handle the paperwork for the deed transfer.

*Gardner indicated that Peggy Porter; who is the park caretaker and handles the rentals for the park pavilions is doing an excellent job. Gardner has received feedback from party rental folks of how clean the restroom and pavilion facilities are kept by Porter.

JOE BOURNE

*Bourne expressed gratitude to Erin Wright, DJ Meek and Tom Gardner for all the work and time that they have given for the proposed sidewalk project.

STEVE ADAMS

*No Reporting

NATE PENROD

*Penrod indicated that there are several Stop Signs in the village that are peeling and in need of repair or replacement. Street Supervisor Swiger will have the signs sandblasted. Penrod also addressed an issue with overgrowth that needs to be sprayed in the alley behind Dick McCune's Place. Swiger will check out and take care of the overgrowth.

BRANDIE BOURNE

*Heard that the Delaware Fire Department is tentatively planning on having Breakfast from 8-11am on Saturday September 9th. Cost will be \$8.00.

JOHN LITTLE

*Little reported that he had repaired the faucet in the lady’s restroom at the park. He suggested that the faucet be replaced next season.

ED STEFFEK

*Heard that the Tusc Love Art Sculpture will be presented on September 13th from 6-8pm at the Kent State Tusc Art Center in Lobby. The Tusc Love Art Sculpture artist for Port Washington was Ed Steffek.

TREASURER’S REPORT

* **Motion made by Brandie Bourne** and seconded by Nate Penrod to accept the June Treasurer’s report with the following: \$524,665.15 General Fund, \$29,412.63 Street Construction, \$2,207.73 State Highway, \$2.38 Cemetery Fund, \$5,109.52 Permissive Vehicle Tax, \$3,012.63 Capital Project, \$0 Mayor’s Court, 2,207.33 Local Fiscal Recovery/ARPA Fund. With a total of all funds \$566,617.37. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

Meeting Adjourned.

Next meeting will be September 5 at 7:00pm.

Thomas J. Gardner, Mayor _____ Date

Darissa R. Lute, Fiscal Officer _____ Date

RESOLUTIONS & ORDINANCES

Motion moved by Brandie Bourne and seconded by Nate Penrod for amending the permanent appropriations on an emergency basis. **(RESOLUTION 17-2023)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Nate Penrod and seconded by Brandie Bourne to pass and enact said **RESOLUTION 17-2023**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Steve Adams yay, Brandie Bourne yay, John Little yay, Ed Steffek yay.

Motion moved by Brandie Bourne and seconded by Nate Penrod authorizing the mayor to apply for the OMEGA Regional Transportation Planning Organization Capital Allocation Program for the proposed sidewalk project. **(RESOLUTION 18-2023)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Nate Penrod and seconded by Brandie Bourne to pass and enact said **RESOLUTION 18-2023**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Steve Adams yay, Brandie Bourne yay, John Little yay, Ed Steffek yay.

Motion moved by Brandie Bourne and seconded by Nate Penrod for naming an unnamed alley in the Village of Port Washington as "Tufford Lane" on an emergency basis. **(ORDINANCE 2023-05)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Nate Penrod and seconded by Brandie Bourne to pass and enact said **ORDINANCE 2023-05**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Steve Adams yay, Brandie Bourne yay, John Little yay, Ed Steffek yay.

