

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Brandie Bourne, John Little, Nate Penrod, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek

VISITORS: Nancy Bourne, Darlene Pena

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by Joe Bourne and seconded by John Little to dispense with the reading of the minutes and accept the minutes from regular meeting held November 15, 2022. All council members present were in favor.

VISITORS

*No Reporting

PAY BILLS

***Motion made by Brandie Bourne** and seconded by John Little to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Steve Adams yay.

FISCAL OFFICER

*No Reporting

POLICE

*No Reporting

STREET

*Heard that the Christmas Lights are up on Main Street. Gratitude expressed for all the volunteers who help with the Christmas Lights.

*Was reported that the sewer project at the Street Garage will be completed in the near future by Kinsey Excavating.

*Street Supervisor Swiger reported street lights to AEP that needs to be changed out.

*Heard that Conrad Electric Company will be contacted to replace one of the fuse's in a fuse box for a non-working Christmas Light Decoration.

***Motion made by Joe Bourne and seconded** by Ed Steffek to approve council person Brandie Bourne to purchase replacement light bulbs for the street Christmas Lights.

ZONING

*Heard that Erin Wright from Thrasher Group will be attending the regular council meeting on Dec. 20th to provide updates on the sidewalk project. As well as pick up letters of support for the project. Meek and Mayor Gardner will contact local businesses and the school district requesting letters of support for the project.

COCHRAN-SOLICITOR

*No Reporting-Absent

INCOME TAX ADMINISTRATOR

*No Reporting-Absent

MAYOR

***Motion made by Joe Bourne and seconded by** Steve Adams to approve a lot split for resident Carol Starcher as requested. Roll call taken as follows: Joe Bourne yay, Steve Adams yay, Nate Penrod yay, Brandie Bourne yay, Ed Steffek yay, John Little yay.

*Mayor Gardner thanked council member John Little for winterizing Belden Park.

*Gardner indicated that he would like to start the paperwork in January to place a levy for a municipal income tax increase of ½ percent on the spring ballot. This would bring the municipal income tax to a total of 2%.

JOE BOURNE

*Reminder that Santa will be at the Delaware Fire Station on Dec. 18th from 5-7pm

*Reported that the November Fire Dept. had a total of 5 calls. A total of 47 calls were noted for year to date 2022.

STEVE ADAMS

*No Reporting

NATE PENROD

*Penrod questioned whether the seeding of grass will grow during the winter months at the 113 N. High St. property; and whose responsibility will it be in the spring to seed if need be.

JOHN LITTLE

*Little reported that there are 4 gallons of paint in the concession stand that needs removed; due to the winter weather.

*Council approved the reimbursement of antifreeze to Little; which was used to winterize Belden Park.

BRANDIE BOURNE

*Bourne reported that the purchase of a AED machine will take approximately 10 months to received.

ED STEFFEK

*Heard that the Tusc Cty Love Project will be presented at Kent State Tusc. Campus on Dec. 8th from 6-8pm.

TREASURER'S REPORT

* **Motion made by Joe Bourne** and seconded by Steve Adams to accept the November 2022 Treasurer's Report with the following: \$480,815.59 General Fund, \$57,098.38 Street Construction, \$2,531.09 State Highway, \$8.42 Cemetery Fund, \$16,023.21 Permissive Vehicle Tax, 2,207.00 American Relief Fund, \$3,012.63 Capital Project, \$0 Mayor's Court. With a total of all funds \$561,696.32. Reports included the Bank Reconciliation Report, bank statements, detailed receipt report, fund report, appropriation status report and payment listing. Roll call taken as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Nate Penrod yay, Ed Steffek yay, Steve Adams yay.

Meeting adjourned

Next meeting will be December 20, 2022 at 7:00pm.

_____ Date
 Thomas J. Gardner, Mayor

_____ Date
 Darissa R. Lute, Fiscal Officer

RESOLUTIONS & ORDINANCES

Motion made by Joe Bourne and seconded by Steve Adams to suspend the rules and pass on emergency basis **Resolution 25-2022** to amend the permanent appropriations. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Nate Penrod and seconded by John Little to enact the said **Resolution 25-2022** as stated. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Brandie Bourne and seconded by Ed Steffek to suspend the rules and pass on emergency basis **Resolution 26-2022** to amend the permanent appropriations. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Ed Steffek and seconded by Brandie Bourne to enact the said **Resolution 26-2022** as stated. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Joe Bourne and seconded by Steve Adams to suspend the rules and pass on emergency basis **Resolution 27-2022** to amend the permanent appropriations. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Brandie Bourne and seconded by Nate Penrod to enact the said **Resolution 27-2022** as stated. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Brandie Bourne and seconded by Steve Adams to suspend the rules and pass on emergency basis **Resolution 28-2022** to approve the submittal for TAP Funds for a village sidewalk project. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Brandie Bourne and seconded by Nate Penrod to enact the said **Resolution 28-2022** as stated. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

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Motion made by Steve Adams and seconded by Brandie Bourne to suspend the rules and pass on emergency basis **Ordinance # 2022-07** to grant consent to ODOT for maintaining State Route 36 in the Village of Port Washington. Roll call taken as follows: Joe Bourne yay, Steve Adams yay, Nate Penrod yay, Brandie Bourne yay, John Little yay and Ed Steffek yay.

Motion made by Brandie Bourne and seconded by Ed Steffek to enact the said **Ordinance #2022-07** as stated. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.