

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Nate Penrod, Brandie Bourne, Steve Adams

ABSENT:

OTHER ATTENDEES: Rick Swiger, DJ Meek, Donna Meek

VISITORS: Nancy Bourne, John Little

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

**Motion was made by Brandie Bourne** and seconded by Ed Steffek to dispense with the reading of the minutes and accept the minutes from regular meeting held December 7, 2021. All council members present were in favor.

VISITORS

\*No Reporting

PAY BILLS

**\*Motion made by Brandie Bourne** and seconded by Steve Adams to pay bills from respective funds. All council members present were in favor.

FISCAL OFFICER

\*No Reporting

POLICE

\*No Reporting-Absent

STREET

\*Discussed the Christmas Lights removal process. Mayor Gardner offered to help Street Supervisor Swiger. Heard that a lift will be needed to remove the lights from the poles.

ZONING

\*Heard that one zoning violation was delivered to 110 E. Main St. for construction of a deck without a permit.

\*Meek reported that Habitat for Humanity is interested in purchasing a property near the park and renovating the home. Also they are requesting splitting the lot and constructing a new home on the second lot. Meek indicated that there is sufficient footage to split the current lot. Mayor Gardner indicated that the organization needs to have the property surveyed. After surveyed, the village solicitor will proceed with the process of the lot split.

**\*Motion made by Brandie Bourne** and seconded by Ed Steffek to proceed with the approval of the lot split for the Habitat for Humanity Organization. Roll call taken and all council members present were in favor.

\*Meek indicated that the paving project on Cemetery Road will be completed in early spring. Therefore, the wiring project in the Cemetery needs to be complete before the paving begins.

## COCHRAN

\*No Reporting-Absent

## INCOME TAX ADMINISTRATOR

\*Tax Administrator Donna Meek distributed the fourth quarter municipal income tax report. \$30,875.13 was received for the fourth quarter. And a total of \$134,729.47 has been received year to date for municipal income tax revenue.

## MAYOR

\*Mayor Gardner presented a quote from Hitchcock Sound for a new PA System. Quote was estimated at \$1200 for a system with 2 mics and 1 mic stand. Gardner and DJ Meek will get a couple other quotes and will bring back to council.

\*Heard that Little League Representative - Chris Welch suggested bringing in top soil for the Little League Field. Welch has someone lined up for a cost of \$600 to be delivered to the Little League Field.

**\*Motion made by Steve Adams** and seconded by Nate Penrod to approve the top soil purchase & delivery charge. All council members present were in favor.

\*Discussed and decided to wait until the January 4, 2022 meeting to appoint new council members.

## JOE BOURNE

\*Discussed the property at 113 N. High St. which was not sold via Sheriff's Sale in December. Bourne indicated that the property will be turned over to the village in January 2022. The village will have the option to either raze the property or sell the property.

\*Heard that the next Fire Department Breakfast will be held on January 8, 2022 from 8 – 11am.

## STEVE ADAMS

\*No Reporting

## NATE PENROD

\*No Reporting

## BRANDIE BOURNE

\*Was reported that Fire Chief John Bourne passed his Level 1 firefighter test.

## ED STEFFEK

\*No Reporting

## TREASURER'S REPORT

\* No Reporting

**Motion made by Brandie Bourne and seconded by Nate Penrod** to close the books for year 2021 and adjourn the meeting. All council members present were in favor.

Next meeting will be January 4, 2022 at 7:00pm.

\_\_\_\_\_  
Thomas J. Gardner, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Darissa R. Lute, Fiscal Officer

\_\_\_\_\_  
Date

**RESOLUTIONS & ORDINANCES**

**Motion moved** by Steve Adams and seconded by Brandie Bourne to pass as emergency basis **RESOLUTION 26-2021** for the amendment of appropriations. All council members present were in favor.

**Motion moved** by Steve Adams to enact said **RESOLUTION 26-2021** as stated. Motion was seconded by Ed Steffek and all council members present were in favor.

**Motion moved** by Joe Bourne and seconded by Steve Adams to pass as emergency basis **RESOLUTION 27-2021** for the T.C. Jail agreement for the housing of prisoners. All council members present were in favor.

**Motion moved** by Brandie Bourne to enact said **RESOLUTION 27-2021** as stated. Motion was seconded by Ed Steffek and all council members present were in favor.

**Motion moved** by Joe Bourne and seconded by Steve Adams to pass as emergency basis **RESOLUTION 28-2021** for the passage of the Temporary Appropriations for year 2022. All council members present were in favor.

**Motion moved** by Joe Bourne to enact said **RESOLUTION 28-2021** as stated. Motion was seconded by Ed Steffek and all council members present were in favor.