

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Brandie Bourne, John Little, Ed Steffek, Nate Penrod, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Street Supervisor Rick Swiger, DJ Meek, Police Chief Rocky Dusenberry

VISITORS: Nancy Bourne, Paul Harvey

MOMENT OF SILENCE/PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by Brandie Bourne and seconded by Nate Penrod to dispense with the reading of the minutes and accept the minutes from regular meeting held December 29, 2022. All council members present were in favor.

VISITORS

* No Reporting

OPEN BOOKS

***Motion made by Brandie Bourne** and seconded by Nate Penrod to open the books for year 2023. All council members present were in favor.

PAY BILLS

***Motion made by Brandie Bourne** and seconded by Ed Steffek to pay bills from respective funds as presented. All council members present were in favor.

COUNCIL PRESIDENT

***Motion made by Steve Adams** and seconded by Ed Steffek to nominate and appoint Joe Bourne as Council President for Year 2023. Roll Call as follows: Nate Penrod yay, John Little yay, Ed Steffek yay, Brandie Bourne abstain

POLICE

*Chief Rocky Dusenberry reported that there was a total of 194 calls for year 2022. 133 calls were handled by the Tuscarawas County Sheriff's Department. 61 calls were handled by the Port Washington Police Dept. Total of traffic stops for year 2022 was 52 with 7 citations issued.

***Motion made by Steve Adams** and seconded by Joe Bourne to approve the purchase of a lock out kit for the police department estimated at \$100. Roll call taken and all council members present were in favor.

STREET

*Discussed the possibility of purchasing a utility type vehicle for the Street Dept. for usage in removing trash at Belden Park, Bates Ballfield and the Cemetery. DJ Meek will get estimates on options for different type of vehicles. Council member Penrod suggested the purchase of a trailer instead of a vehicle. No action taken at this time.

*Discussed installing a portable type lighted speed limit sign in the village. No action taken.

*Removed Christmas lights from the square.

ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

*Was reported that the Thrasher Group will be holding a public meeting at 6:30pm at the next regular scheduled meeting on 1-17-23. Discussion of the proposed sidewalk project will be the subject.

COCHRAN

*No Reporting

INCOME TAX ADMINISTRATOR

* No Reporting-Absent

MAYOR

*Reviewed proposed projects for year 2023

1. Place ½ percent municipal income tax levy increase on the ballot for the May 2023 election. This increase will be used strictly for street paving and maintenance.
2. Clean up Old Cemetery area and reset stones as soon as possible.
3. Purchase utility vehicle for the Street Department.
4. Paving project as recommended by the Street Committee.
5. Increase police department patrolling hours for the village and issue cleanup notices and junk vehicle violations as needed.

*Reviewed 2022 Accomplishments as follows:

1. Completion of the Dollar General Store.
2. Spring Clean Up for the Village.
3. Passed Ordinance 2022-5 / Control of Utility Vehicles
4. Paving of Memorial Lane and Union Cemetery Lane.
5. Paving of Cornet, Camby, First and Second Streets.
6. Purchase of new sound system for the village at the cost of \$550.
7. Repainting of two canons on the village square by Gavin Albaugh.
8. Lot Split for the property of Carol Starcher at 200 block of West Canal.
9. Hired Rocky Dusenberry as Police Chief and employed officers Lawver and Lambert.
- 10 Employed DJ Meek as Mayor's Administrative Assistant.
- 11 Razed and cleanup up property at 113 N. High Street.
- 12 Information Board placed on outside door of Council Chambers.
- 13 New Lights and Camera System placed at Belden Park.
- 14 Lost 52 trees at Union Cemetery after 3 storms during 2022.
- 15 Construction of bathroom, insulation at the SM&R building
- 15 Completed Mosquito Spraying.
- 16 Installed sidewalk in front of Lamplighter and Post Office.
- 17 Replaced sidewalk in front of council chamber.
- 18 Installed garage doors and openers at the SM&R building.
- 19 Completed electric work at Union Cemetery.
- 20 Installed new sign for the Mayor's Office provided by Jimmy Bates.
- 21 Replaced furnace and installed central air system in Village Hall.
- 22 Completed tree removal at St. Clairsville Street.

MAYOR-CONT'D

*Reviewed Mayor's Court 2022 Statement as follows:

- 1. 3 Traffic Violations ran through Port Washington Mayor's Court
- 2. State of Ohio was paid \$112.50
- 3. Tusc. Cty South Court was paid \$4.50
- 4. Port Washington Village was paid \$323.00

*Heard that the cemetery has a balance of \$38,283.63 for a carryover balance into year 2023.

*Heard that Mayor Gardner removed the flags from the cemetery.

JOE BOURNE

*Reviewed the December Fire Department Report with 8 calls handled.

*Heard that the next Breakfast will be held – weather permitting – on 1-14-23 from 8-11am.

NATE PENROD

*No Reporting

BRANDIE BOURNE

*Bourne will contact volunteers to organize the removal of the Christmas Street Lights on Main Street

STEVE ADAMS

*No Reporting

JOHN LITTLE

*No Reporting

ED STEFFEK

*No Reporting

FISCAL OFFICER

*No Reporting

TREASURER'S REPORT

* **Motion made by Joe Bourne** and seconded by Steve Adams to accept the December Treasurer's report with the following: \$480,228.57 General Fund, \$58,607.03 Street Construction, \$2,478.65 State Highway, \$22.96 Cemetery Fund, \$16,403.51 Permissive Vehicle Tax, \$3,012.63 Capital Project, \$0 Mayor's Court, 2,207.04 Local Fiscal Recovery/ARPA Fund. With a total of all funds \$562,960.39. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

Next meeting will be January 17, 2022 at 7:00pm. With Public Meeting for Sidewalk Project to begin at 6:30pm.

Meeting Adjourned

_____ Date
 Thomas J. Gardner, Mayor

_____ Date
 Darissa R. Lute, Fiscal Officer

RESOLUTIONS & ORDINANCES

Motion moved by Joe Bourne and seconded by Steve Adams establishing the Rules of Operation and Procedures for Year 2023 as stated on an emergency basis. **(ORDINANCE 2023-01)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Nate Penrod and seconded by Brandie Bourne to pass and enact said **ORDINANCE 2023-01**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion moved by Steve Adams and seconded by Joe Bourne to enter into an agreement with the Tuscarawas Commissioners for housing of prisoners – cost of \$80 per day as stated on an emergency basis. **(ORDINANCE 2023-02)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Steve Adams and seconded by Joe Bourne to pass and enact said **ORDINANCE 2023-02**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.