

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Brandie Bourne, John Little, Steve Adams, Nate Penrod

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek

VISITORS: Nancy Bourne, Dan Sullivan, Harry Robinson, Nancy Molnar

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by Brandie Bourne and seconded by John Little to dispense with the reading of the minutes and accept the minutes from regular meeting held March 7, 2023. All council members present were in favor.

VISITORS

*Resident/Visitor Harry Robinson expressed dissatisfaction concerning the parking available at Port Elementary School. Robinson expressed concern of parking when the proposed sidewalk project is completed. Robinson is having problems with people parking in front of his home (Arch Street) during drop off and pick up at the elementary school. Administrative Assistant DJ Meek informed Robinson that the sidewalk project will be funded through ODOT. The village will have to wait until ODOT representatives finalize the project to determine exactly which side of the streets the sidewalks will be placed. **Motion made by Brandie Bourne and seconded by Nate Penrod** to proceed with no parking signs on Arch Street. Roll call taken and all council members present were in favor.

*Resident/Visitor Dan Sullivan inquired whether the village would install gravel from St. Clair to St. Rt. 36 to eliminate areas of mud along the street. **Motion made by Brandie Bourne and seconded by John Little** to approve the gravel purchase for St. Clair Street. Roll call taken and all council members present were in favor.

*Times Reporter Nance Molnar was present for information concerning the upcoming Municipal Income Tax Levy increase of ½%. The request for the ½% increase will go to the voters on May 2nd.

PAY BILLS

***Motion made by Brandie Bourne** and seconded by Ed Steffek to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Brandie Bourne yay, John Little yay, Steve Adams yay, Nate Penrod yay.

FISCAL OFFICER

*Lute reviewed the proposed bidding process advertisement for the sale of a vacant lot at 113 N. High Street. The ad for sealed bids will run for 3 publications in April. Bids will be accepted through May 1, 2023. All sealed bids will be opened on May 2nd at the regular council meeting at 7pm. The village acquired this property from a recent county sheriff's sale and had the home demolished. The minimum bid for the vacant lot is \$10,500. The lot size is 8460 square feet with county sewer connection available.

FISCAL OFFICER -CONT'D:

*Was informed that the State Audit for year 2021&2022 has begun. The auditors have picked up records and will start the process in the very near future. The cost of the audit will be approximately \$4100.

*Heard that Lute will serve as the designee for all of the elected officials & police dept. of Port Washington to proceed with the Public Records/Sunshine Law Training through the Ohio Attorney General's Online Website. **Motion made by Brandie Bourne and seconded by Nate Penrod** to designate Fiscal Officer Lute as the designee for Port Washington's elected officials and police dept to complete the Public Records/Sunshine Law Training. Roll call taken and all council members present were in favor. Each elected official is required to complete training once during their term; unless a designee is selected to do so.

*Heard that an informational flyer for the proposed levy - Increase of Municipal Income Tax will be mailed to each Port Washington resident. A proposed ½% levy increase will be on the May ballot. Bloom's Printing will handle the printing and mailing/postage for a price of \$335.

POLICE

*Heard that the recent state audit for the police department went well; with no issues found.

STREET

*Heard that the street department received the new bucket grapppler. Street Supervisor Rick Swiger indicated that the village will receive \$2500 for a trade in on the old grapppler.

ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

*Was reported from DJ Meek that a Rosenberry Grant Application was submitted for the purchase of a new "Gator" vehicle for the Street Department.

COCHRAN-SOLICITOR

*No Reporting-Absent

INCOME TAX ADMINISTRATOR

*No Reporting - Absent

MAYOR

*Was informed that Mayor Gardner installed a new flag at the square.

*Issued a reminder for winter flower arrangements to be removed from grave sites at the cemetery.

*Heard that Gardner scheduled the roll off dumpsters for Spring Clean Up on April 28-30th.

JOE BOURNE

*No Reporting

STEVE ADAMS

*No Reporting

NATE PENROD

*Penrod indicated that he would like the police department to be held more accountable. He expressed the lack of work hours being produced. He indicated that a report from the police department showing calls and clean up notices would be helpful. Continued trash/junk complaints on First Street have been ongoing. Penrod inquired whether the village would invest in a time clock for the department. Mayor Gardner indicated that a time clock is not needed; as these are part time employees. Gardner informed Penrod that he would address the concerns with Police Chief Dusenberry.

BRANDIE BOURNE

*Heard that the next Delaware Fire Dept. Breakfast will be held on April 8th from 8-11am.
*Was reported that any village resident of Port Washington who would like to have a free smoke detector installed should contact the Village Hall at 740-498-6098. The Fire Dept. is working in conjunction with the Red Cross for free installation.
*Heard that there will be a scrap tire disposal to be held on April 15, 2023 behind the Uhrichsville Water Park (9am – 12pm). Limit of 10 tires per vehicle will be accepted. No semi, tractor tires or rims will be accepted. Council member Nate Penrod indicated that anyone needing help with disposing of tires on the 15th could contact him at the Village Hall 740-498-6098.

JOHN LITTLE

*No Reporting

ED STEFFEK

*Heard that Steffek will be meeting with Wilma Mullet on Wednesday – 22nd for the updating of the Tusc. Love Art Project.

Meeting adjourned

Next meeting will be April 4, 2023 at 7:00pm.

Thomas J. Gardner, Mayor

_____ Date

Darissa R. Lute, Fiscal Officer

_____ Date

