

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Brandie Bourne, John Little, Nate Penrod, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek

VISITORS: Nancy Bourne, Brenda Meek

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by Brandie Bourne and seconded by Ed Steffek to dispense with the reading of the minutes and accept the minutes from regular meeting held October 18, 2022. All council members present were in favor.

VISITORS

*Heard from resident Brenda Meek concerning the “no parking” sign on Main Street in front of her property. She stated that the sign at one time was “no truck parking”. This sign has caused parking issues and harassment from a neighbor; when she or visitors park in front of her home. Council discussed and decided to replace the sign with a “no commercial truck parking”.

Motion made by Brandie Bourne and seconded by Steve Adams to change the sign to “no commercial truck parking”. Roll call taken and all council members present were in favor.

PAY BILLS

***Motion made by Steve Adams** and seconded by Brandie Bourne to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Steve Adams yay.

FISCAL OFFICER

*No Reporting

POLICE

*Was reported by Mayor Gardner that Tristan Lambert was sworn in by Mayor Gardner on Oct. 31st and will begin patrolling for the police department on a part time basis.

STREET

***Motion made by Joe Bourne and** seconded by Brandie Bourne to contract with Brotherhood HVAC to install an electric baseboard heater in the village garage restroom. Estimated cost is \$200-300. Roll call taken and all council members present were in favor.

*Heard that Kinsey Excavating is in contact with the Tuscarawas County Water & Sewer concerning the installation of a sewer line to the village garage. Once the county department approves the installation plan, Kinsey will complete the project.

ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

*Discussed the changing of DJ Meek's title from zoning inspector to Mayor's Administrative Assistant. Meek will still handle all duties for the zoning. He will also oversee general operations and assist the mayor and fiscal officer in a variety of duties. Pay rates will not change.

Motion made by Brandie Bourne and seconded by Joe Bourne to accept the presented job description and position for "Mayor's Administrative Assistant" and remove the position of zoning inspector. Roll call taken and all council members present were in favor.

Motion made by Joe Bourne and seconded by Steve Adams to appoint DJ Meek as the new Mayor's Administrative Assistant. Roll call taken and all council members present were in favor.

*Meek reported that 4 of the 5 lights at Belden Park has been changed out.

COCHRAN-SOLICITOR

*No Reporting

INCOME TAX ADMINISTRATOR

*No Reporting

MAYOR

*Mayor Gardner reported that the upcoming election polls will be held in council chambers instead of the fire department. The council chambers are now handicap accessible and would accommodate the election workers more efficiently. This would eliminate the fire department with removing trucks in and out of the station as well.

JOE BOURNE

*Was reported - October Delaware Fire Dept. with 1 call.

*Heard that the square dance at the fire department will be Sat. Nov. 5th from 8-11pm.

*Heard that the next Delaware Fire Dept. Breakfast is set for Nov. 12th from 8-11am.

*Santa will be at the Fire Department on Dec. 18th from 5-7pm.

*The Fire Dept. will have a Christmas Party on Dec. 3rd- at 6pm with bowling to follow at 8pm. All village administration is invited to attend.

STEVE ADAMS

*No Reporting

NATE PENROD

*No Reporting

JOHN LITTLE

*Little reported that the light on the flag is not working. Street Supervisor Swiger will handle.

BRANDIE BOURNE

*No Reporting

ED STEFFEK

*Heard that special paint will need to be purchased for the Tusc Art Love Project.

TREASURER'S REPORT

* No Reporting

Meeting adjourned
Next meeting will be November 15, 2022 at 7:00pm.

Thomas J. Gardner, Mayor

_____ Date

Darissa R. Lute, Fiscal Officer

_____ Date

RESOLUTIONS & ORDINANCES

Motion made by Brandie Bourne and seconded by Steve Adams to suspend the rules and pass on emergency basis **Resolution 21-2022** amending the 2022 permanent appropriations. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Ed Steffek and seconded by Brandie Bourne to enact the said **Resolution 21-2022** as stated. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Brandie Bourne and seconded by Ed Steffek to suspend the rules and pass on emergency basis **Resolution 22-2022** amending the 2022 permanent appropriations. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Steve Adams and seconded by Nate Penrod to enact the said **Resolution 22-2022** as stated. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Brandie Bourne and seconded by Ed Steffek to suspend the rules and pass on emergency basis **Resolution 23-2022** to accept the updated Stark-Tusc-Wayne Joint Solid Waste plan. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Ed Steffek and seconded by Steve Adams to enact the said **Resolution 23-2022** as stated. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Brandie Bourne and seconded by Nate Penrod to suspend the rules and pass on emergency basis **Resolution 24-2022** amending the 2022 Permanent Appropriations & Revenue Budget. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Steve Adams and seconded by Brandie Bourne to enact the said **Resolution 24-2022** as stated. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Steve Adams and seconded by Joe Bourne to suspend the rules and pass on emergency basis **Ordinance #2022-06** authorizing the Mayor and Fiscal Officer to enter into an agreement with Stephenson, Stephenson and Carrothers for legal services for year 2023. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Joe Bourne and seconded by Ed Steffek to enact the said **Ordinance #2022-06** as stated. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

