

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Brandie Bourne, John Little, Ed Steffek, Nate Penrod, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Tim Bryant-Street Commissioner, DJ Meek & Donna Meek

VISITORS: Nancy Bourne, John Bourne, Nancy Swiger, Roxanne Baker, LaVern Keim

MOMENT OF SILENCE/PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by Brandie Bourne and seconded by Nate Penrod to dispense with the reading of the minutes and accept the minutes from regular meeting held July 15, 2025 Roll Call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

VISITORS

*The Rick Swiger family was present (Nancy Swiger, Roxanne Baker and LaVern Keim).

Mayor Gardner presented the family with a signed letter of appreciation and recognition for the service of Rick Swiger as the Village Street Commissioner for 23 years. Gardner also presented a duplicate of the "Rick Swiger Lane" sign to the family. The council approved the passage of Ordinance #2025-10 naming an unnamed alley between 304 and 306 West Main Street. The alley is now known as "Rick Swiger Lane".

PAY BILLS

***Motion made by Brandie Bourne** and seconded by Nate Penrod to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Nate Penrod yay, Steve Adams yay.

POLICE

*No Reporting - Absent

STREET

*Street Commissioner Tim Bryant reported that he has been painting crosswalks and getting to know the community. Bryant presented a listed of supplies needed for the street dept. Supplies included: Air compressor, floor jack, spade shovel, trouble light, degreaser, etc. **Motion made by Brandie Bourne and seconded by Joe Bourne** to approve the purchase of the requested street dept. supplies as needed. All council members present were in favor.

SOLICITOR MARK PERLAKY

*Perlaky discussed drafting an ordinance for a lot split request from resident Jamie Lawver. The ordinance will be prepared for the next council meeting.

*Perlaky informed council that properties must be vacant in order to proceed with the County Revitalization Program on properties who are delinquent in real estate tax monies. Perlaky will review options in collecting the delinquent tax monies owed or acquiring the properties.

ZONING/ADMIN ASST.-DJ MEEK

*Meek reported two applications out for zoning permits (fence & garage).

*Meek handled the signing and release of more funding for the ODOT Sidewalk Project.

INCOME TAX ADMINISTRATOR

*Tax Administrator Donna Meek reported that there are 77 "failure to file" for the tax year 2024. Meek will send letters for compliance to file for year 2024. If no response is received, Meek will turn to the village solicitor to proceed with charges.

*Meek requested that the village hall carpet be professionally cleaned. **Motion made by Brandie Bourne and seconded by Joe Bourne** to approve the carpet cleaning request. All council members present were in favor.

MAYOR

*Heard that Mast Tree Service has scheduled August 29th for the tree removal project in Union Cemetery. Total cost of the project will be \$4600. Includes removal, clean up and stump grinding.

*Reported that additional mosquito spraying was performed by the county on August 4, 2025.

JOE BOURNE

*Reviewed the July Delaware Volunteer Fire Dept Report. Five calls were handled: 1-assist to Tri-County, 1-assist to Newcomerstown, 1-Auto Accident, 1-Service Call, 1-Smoke Investigation.

*Heard that Newton Asphalt has put in a "dam" in front of the Historical Society Building to eliminate water entering into the building.

*Discussed legislation for the eliminating of real estate tax money. Legislation is being closely watched as it would affect the majority of first responding departments. Many departments would close without funding from real estate tax money.

NATE PENROD

*No Reporting

BRANDIE BOURNE

*Bourne reported that a tree was being cleaned up on the Jeff Houston property.

STEVE ADAMS

*No Reporting

JOHN LITTLE

*No Reporting

ED STEFFEK

*No Reporting

FISCAL OFFICER

*Heard that F.O. Lute will be not be available from August 7- August 11, 2025. Lute will also be absent at the next regular meeting – to be held on August 19, 2025.

Next regular meeting will be August 19, 2025 at 7:00pm. Meeting Adjourned

Thomas J. Gardner, Mayor

Date

Darissa R. Lute, Fiscal Officer

Date

RESOLUTIONS & ORDINANCES

Motion moved by Brandie Bourne and seconded by Joe Bourne approving the Naming of “Rick Swiger Lane” and declaring it an emergency. **(ORDINANCE #2025-10)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Steve Adams and seconded by Brandie Bourne to pass and enact said **ORDINANCE #2025-10**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.