

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Brandie Bourne, John Little, Nate Penrod, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek

VISITORS: Nancy Bourne, Jacquie Price, Paul Harvey, Erin Wright (Thrasher), Kevin Buettner & Kennedy Blakley (OMEGA)

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PUBLIC MEETING – SIDEWALK PROJECT – 6:30PM

Heard from Erin Wright of the Thrasher Group. Wright addressed visitors and council concerning the proposed sidewalk project. Present at the meeting was also representatives of OMEGA who handled the "Safe Routes to School" project previously. The Safe Routes to School project for sidewalks were not approved previously. But the village may file to reapply for the Safe Routes Sidewalk Funding. Kevin Buettner of OMEGA indicated if the Safe Routes Project were approved; there would be very little cost to the village. The Thrasher Group is applying for the ODOT Tap Funding and OMEGA will apply for the Safe Routes to School Funding. The TAP application must be submitted by Jan. 31, 2023. Once the application is approved, ODOT will walk the sidewalk route and determined which side of the street the sidewalk shall be placed. Kevin Buettner indicated that a resolution would need signed by council by March 3rd for the Safe Routes to School Funding. Buettner will send the resolution to Administrator Assistant DJ Meek in mid-February for council to pass and sign.

Visitor Jacquie Price inquired whether a crosswalk could be placed at each end of town.

Price inquired to the projected time frame of completion. Wright indicated that the construction of the project would most likely be in the summer of 2025.

PRIOR MEETING MINUTES

Motion was made by Joe Bourne and seconded by Nate Penrod to dispense with the reading of the minutes and accept the minutes from regular meeting held January 3, 2023. All council members present were in favor.

VISITORS

*Visitor comments noted under the Public Meeting for Sidewalk Project

PAY BILLS

***Motion made by Brandie Bourne** and seconded by Steve Adams to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Brandie Bourne yay, John Little yay, Nate Penrod yay, Steve Adams yay.

FISCAL OFFICER

*Heard that the permanent appropriations will be ready for the next regular meeting on Feb. 7th.

*Heard that Lute will be on vacation from Jan. 26 – 31st.

POLICE

*Heard that Chief Dusenberry was absent due to a school event. Dusenberry requested permission to purchase two body cameras from Sugarcreek Police Dept. Cost would be \$500. The body cameras would be compatible with what the village currently has. The village at this time only has one body camera.

***Motion made by Nate Penrod and seconded by Steve Adams** to approve the purchase of two used body cameras from Sugarcreek PD. Roll call taken and all council members present were in favor.

STREET

*Street Supervisor Swiger expressed gratitude for the help in removing the Street Christmas Lights.

*Discuss and reviewed pricing for a Gator Type Vehicle for the village. Administrator Meek had obtained state pricing for \$ 23,187 for a John Deere Vehicle. Meek indicated that he also checked on pricing for a used truck which was estimated at \$30,000. Mayor Gardner indicated that he felt that a gator type vehicle was needed to get into the cemetery and park to pick up and remove debris. A larger vehicle will not be sufficient. Council member Brandie Bourne indicated that a truck would be more efficient in using for errands and other clean-up projects. Council member Nate Penrod expressed concern with focusing on cleaning up the village (junk vehicles, mowing and trash removal). Penrod would whether focus on the police department issuing clean up notices, etc then purchasing new equipment for the village.

Meek indicated that he would apply for grant funding to cover the cost of the gator.

***Motion made by Joe Bourne and seconded by Steve Adams** to proceed with the purchase of the gator. Roll Call Taken as Follows: Joe Bourne yay, Steve Adams yay, Nate Penrod nay, Brandie Bourne nay, John Little nay, Ed Steffek yay. This was a 3-3 tie vote and the deciding vote went to Mayor Tom Gardner who voted yay to purchase the gator.

ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

*Heard that two zoning permits are currently being processed.

COCHRAN-SOLICITOR

*No Reporting-Absent

INCOME TAX ADMINISTRATOR

*No Reporting-Absent

MAYOR

*No Reporting

JOE BOURNE

*Heard that the next Breakfast for the Fire Dept will be Feb. 11th from 8-11am. There were an estimated 180 meals served at the last breakfast.

STEVE ADAMS

*No Reporting

NATE PENROD

*No Reporting

BRANDIE BOURNE

*Heard that the Finance Committee met and made recommendations for pay increases for the following:

Donna Meek – Income Tax Administer \$18 to \$20 per hour, Donna Meek – cleaning of village hall duties \$13 to \$14 per hour, Darissa Lute – Fiscal Officer \$1000 to \$1200 per month, Rick Swiger – Street Supervisor \$800 to \$900 per month. All other wages will remain the same and may be readdressed at a later date.

***Motion made by Joe Bourne and** seconded by Steve Adams to approve the wage increases as indicated by the finance committee. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Steve Adams yay, Brandie Bourne yay, John Little yay, Ed Steffek yay. See Resolution # 06-2023 for passage.

JOHN LITTLE

*No Reporting

ED STEFFEK

*Heard that the Tusc. Art Project is not fully funded yet for Port Washington. Visitor Jacquie Price inquired whether a community fund raiser is needed. Steffek indicated that the Tusc. Art Committee is still applying for grant money for the project and at this time a fund raiser is not needed.

Meeting adjourned

Next meeting will be February 7, 2023 at 7:00pm.

_____ Date
Thomas J. Gardner, Mayor

_____ Date
Darissa R. Lute, Fiscal Officer

RESOLUTIONS & ORDINANCES

Motion moved by Joe Bourne and seconded by Nate Penrod amending provisions of the village income tax to provide for an increase of one-half percent as stated on an emergency basis. **(ORDINANCE 2023-03)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne abstain, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Joe Bourne and seconded by Ed Steffek to pass and enact said **ORDINANCE 2023-03**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne abstain, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion moved by Brandie Bourne and seconded by Ed Steffek to authorize using Blanket Purchase Orders as stated on an emergency basis. **(RESOLUTION 02-2023)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Ed Steffek and seconded by Steve Adams to pass and enact said **RESOLUTION 02-2023**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion moved by Brandie Bourne and seconded by Nate Penrod to establish monthly credit card expense limits and users as stated on an emergency basis. **(RESOLUTION 03-2023)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Brandie Bourne and seconded by Nate Penrod to pass and enact said **RESOLUTION 03-2023**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion moved by Joe Bourne and seconded by Steve Adams to declare it necessary to levy a tax for the Union Cemetery Renewal Levy as stated on an emergency basis. **(RESOLUTION 04-2023)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Steve Adams and seconded by Joe Bourne to pass and enact said **RESOLUTION 04-2023**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion moved by Joe Bourne and seconded by Ed Steffek to direct the board of elections to present the proposed municipal income tax increase on the May 2, 2023 ballot for vote of the village residents as stated on an emergency basis. **(RESOLUTION 05-2023)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne abstain, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Joe Bourne and seconded by Steve Adams to pass and enact said **RESOLUTION 05-2023**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne abstain, Steve Adams yay, John Little yay, Ed Steffek yay.

Motion moved by Joe Bourne and seconded by Steve Adams to approve wage increases as stated on an emergency basis. **(RESOLUTION 06-2023)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Joe Bourne and seconded by Steve Adams to pass and enact said **RESOLUTION 06-2023**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Steve Adams yay, Ed Steffek yay.

