

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Nate Penrod, Brandie Bourne, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek, Donna Meek

VISITORS: Nancy Bourne, Jacquie Price

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by Joe Bourne and seconded by Ed Steffek to dispense with the reading of the minutes and accept the minutes from regular meeting held October 19, 2021. All council members present were in favor.

VISITORS

*Heard from visitor/resident Jacquie Price that the electricians will soon begin on the wiring for the new Christmas Lights for Main Street. The mounting of the Christmas lights will begin as well.

*Heard that there will be a lighting celebration on November 27, 2021 from 5-7pm. Price requested that the street on the east side in the vicinity of Bates Metal be closed for the event. Santa, Mrs. Claus, kids activities, singing, etc will take place.

Motion made by Steve Adams and seconded by Joe Bourne to close the east side of the street on the square for the lighting celebration. All council members present were in favor

PAY BILLS

***Motion made by Steve Adams** and seconded by Joe Bourne to pay bills from respective funds. All council members present were in favor.

FISCAL OFFICER

*No Reporting

POLICE

*Heard that Chief Jeff Stearns will begin attending the council meetings in the near future; as his schedule has changed. He will be presenting monthly reports as in the past.

*Was informed that one junk vehicle warning was issued.

STREET

*No Reporting

ZONING

*Zoning Inspector DJ Meek expressed gratitude to the police department in assisting with issues with the zoning dept.

COCHRAN

*Heard that Solicitor Cochran is proceeding with the deed transfer of the sale of the Ugly Mug vacant lot.

INCOME TAX ADMINISTRATOR

*No Reporting

MAYOR

*Mayor Gardner expressed gratitude to the Delaware Fire Dept for opening the station for Halloween Trick or Treat Night. Over 150 treats were handed out.

*Gardner requested that the finance committee review wages for all departments/employees. Gardner issued his recommendations for increases; but the decision will be made by the finance committee and brought back to council at the next meeting.

*Was reminded that the open house for the Historical Society's dedication of the Third Floor will be Nov. 7th from 2-5pm.

*Heard that previous council member John Little is interested in the open council seat vacated by Michelle Green. No action was taken.

JOE BOURNE

*Heard that the next breakfast at the Fire Station will be November 13th from 8-11am

STEVE ADAMS

*No Reporting

NATE PENROD

*Penrod requested that the shade tree committee meet with DJ Meek. Meek has experience with the grant process for removal of trees and the installation of sidewalks.

BRANDIE BOURNE

*No Reporting

ED STEFFEK

*No Reporting

TREASURER'S REPORT

* **Motion made by Steve Adams** and seconded by Brandie Bourne to accept the October 2021 Treasurer's report with the following: \$442,553.89 General Fund, \$86,087.62 Street Construction, \$2,866.47 State Highway, \$8.42 Cemetery Fund, \$33,182.77 Permissive Vehicle Tax, .84 Coronavirus Fund, \$29,952.18 ARPA Fund, \$2,317.34 Capital Project, \$590.00 Mayor's Court. With a total of all funds \$597,200.10. Reports included the bank reconciliation report, bank statements, detailed receipt report, fund report, appropriation status report and payment listing. All council members present were in favor.

Meeting adjourned
Next meeting will be November 16, 2021 at 7:00pm.

Thomas J. Gardner, Mayor

Date

Darissa R. Lute, Fiscal Officer

Date

RESOLUTIONS & ORDINANCES

Motion moved by Brandie Bourne and seconded by Ed Steffek to pass as emergency basis **RESOLUTION 21-2021** for the amendment of appropriations. All council members present were in favor.

Motion moved by Ed Steffek to enact said **RESOLUTION 21-2021** as stated. Motion was seconded by Nate Penrod and all council members present were in favor.

Motion moved by Brandie Bourne and seconded by Nate Penrod to pass as emergency basis **RESOLUTION 22-2021** for the authorizing of payment for a Then and Now Purchase Order. All council members present were in favor.

Motion moved by Ed Steffek to enact said **RESOLUTION 22-2021** as stated. Motion was seconded by Brandie Bourne and all council members present were in favor.