

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Brandie Bourne, John Little, Steve Adams, Nate Penrod

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek, Donna Meek, Chief Rocky Dusenberry

VISITORS: Jacquie Price, Paul Harvey, Nancy Bourne

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

**Motion was made by Nate Penrod** and seconded by Brandie Bourne to dispense with the reading of the minutes and accept the minutes from regular meeting held March 21, 2023. All council members present were in favor.

VISITORS

\*Pastor Paul Harvey of Countryside Baptist Church – 4283 Shoemaker Rd SW Port Washington 740-498-5500 will be holding a home school event on April 13<sup>th</sup> at 11am. Lunch and Soccer is planned for the event. For more information please contact the church.

PAY BILLS

\***Motion made by Brandie Bourne** and seconded by Nate Penrod to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Brandie Bourne yay, John Little yay, Steve Adams yay, Nate Penrod yay.

FISCAL OFFICER

\*F.O. Lute indicated that the Public Records/Sunshine Laws Training was completed and all elected officials will be covered for the training for their term. Lute was the designee for council and mayor.

TREASURER'S REPORT

\* **Motion made by Brandie Bourne** and seconded by Ed Steffek to accept the March Treasurer's report with the following: \$514,962.94 General Fund, \$62,434.34 Street Construction, \$2303.70 State Highway, \$3,842.17 Cemetery Fund, \$17,850.40 Permissive Vehicle Tax, \$3,012.63 Capital Project, \$0 Mayor's Court, 2,207.15 Local Fiscal Recovery/ARPA Fund. With a total of all funds \$606,613.33. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

POLICE

\*Chief Dusenberry informed council that action for clean-up notices has begun. He has patrolled the village to see where problems exist. He will be addressing and issuing written clean up notices for residents who are in violation of village ordinances concerning junk vehicles, trash/refuse and excessive debris issues.

## POLICE – CONT'D

\*Dusenberry addressed the issue of submitting a monthly report to the village council. A report with calls, traffic stops and progress from the police department will be reported to council each month. Dusenberry also stated that if accountability for hours of time worked is needed; the county sheriff's dept. would have log in and log out time for anyone patrolling.

\*Discussed the issue of the housing of animals in the village corporation. It was noted that residents have chickens in the village. The village has an ordinance prohibiting farm animals within the corporation. However, residents can request an exception for 4-H projects but they must attend a council meeting with the request.

\*Chief Dusenberry issued a reminder that all golf carts/slow moving vehicles will need to be inspected if they are being driven on the road. The village has Ordinance #2022-05 for slow moving vehicles which includes golf carts, utility type vehicles, etc. Please contact the village police department via email at [portpd@sbcglobal.net](mailto:portpd@sbcglobal.net) or call village hall at 740-498-6098 to schedule an appointment for the inspection. Following are notes for the inspection process.

- A. Prior to the operation of Multi-Use Vehicle on Village streets, the Multi-Use Vehicle must pass an inspection conducted by the Village of Port Washington Police Department (PWPD).
  1. The inspection fee for a newly-purchased Multi-Use Vehicle is \$50.00.
  2. The inspection fee for a Multi-Use Vehicle that has been inspected by another local law enforcement agency in the State of Ohio is \$20.00.
  
- B. At the time of the inspection, the owner/operator of the Multi-Use Vehicle must present the following to the PWPD: (1) a valid driver's license; (2) proof of insurance; and (3) payment for the inspection fee (if applicable).
  1. If your vehicle is an under-speed vehicle, the owner/operator must provide to the PWPD the gross vehicle weight.
  2. If your Multi-Use Vehicle is a mini-truck, the owner/operator also must provide to the PWPD the unladen weight.

## STREET

\* Council approved the purchase of a power washer to clean up vehicles and equipment.

**Motion made by Brandie Bourne and seconded by Nate Penrod** to approve the purchase of a power washer. Roll call taken and all council members present were in favor.

\*Street Supervisor Rick Swiger expressed gratitude for the volunteers who have helped with the clean up of trees at the cemetery during the last two weeks.

## ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

\*Heard that one zoning permit for fencing was issued for 205 E. Main.

## COCHRAN-SOLICITOR

\*No Reporting-absent

## INCOME TAX ADMINISTRATOR

\*No Reporting

## MAYOR

\*Reminder issued for all winter flowers to be removed from the cemetery by the end of April.

\*Mayor Gardner also indicated that if names on the flower arrangements are visible; the flower arrangements would be placed back to the correct cemetery lot if blown off.

\*Set clean up dates for the cemetery to be held on April 22 & 29<sup>th</sup> (Saturday) starting at 9am. All volunteers, regardless if they are employed by the village are welcome. Bring rakes, saws and post hole diggers.

**\*Motion made by Joe Bourne and seconded by Steve Adams** to install a porta john at Bates Field for the season. All council members present were in favor. Mayor Gardner will handle the delivery of the porta john.

\*Heard that John Stull will be available with a wagon for spring clean-up on April 28, 29 & 30<sup>th</sup> to haul away any metal items.

## JOE BOURNE

\*Reviewed the Delaware Fire Department report for March with a total of 4 calls.

\*Comments by Bourne on the cost of paving: went from .89 cents to 1.03 per square foot from last year. Bourne stated that maintaining the village streets has been a priority over the years and the village is ahead of the ball game with some of the best well maintained streets in the county. He indicated that he is in hope that the upcoming municipal income tax levy increase passes on May 2<sup>nd</sup>. The tax increase is for street paving & street maintenance only. Falling behind on street paving and maintenance due to financial stability would be very disappointing.

## STEVE ADAMS

\*Adams indicated that chairs have been reserved for the Memorial Day Service.

## NATE PENROD

\*No Reporting

## BRANDIE BOURNE

\*Reminder – April 8<sup>th</sup> from 8-11am Delaware Fire Dept Breakfast. This will be the last breakfast until fall.

\*Reminder - Heard that there will be a scrap tire disposal to be held on April 15, 2023 behind the Uhrichsville Water Park (9am – 12pm). Limit of 10 tires per vehicle will be accepted. No semi, tractor tires or rims will be accepted. Council member Nate Penrod indicated that anyone needing help with disposing of tires on the 15<sup>th</sup> could contact him at the Village Hall 740-498-6098.

## JOHN LITTLE

\*No Reporting

## ED STEFFEK

\*Was reported that \$5,506.06 has been raised to date for the Love Tusc Sculpture Project. A total of \$6900 is needed. The project is moving forward with Steffek as Port Washington's Artist for the sculpture. Donations are still being accepted. Please contact the village hall at 740-498-6098 if interested in donating towards the project.

Meeting adjourned  
Next meeting will be April 18, 2023 at 7:00pm.

\_\_\_\_\_ Date  
Thomas J. Gardner, Mayor

\_\_\_\_\_ Date  
Darissa R. Lute, Fiscal Officer

**RESOLUTIONS & ORDINANCES**

**Motion moved by Joe Bourne** and seconded by Ed Steffek to authorize a Then & Now Purchase Order Certificate for Clark Equipment (\$3909.80) for a grappler hook for the street department. Motion as stated on an emergency basis. **(RESOLUTION 09-2023)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

**Motion made by Joe Bourne** and seconded by Steve Adams to pass and enact said **RESOLUTION 09-2023**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.