

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Brandie Bourne, John Little, Steve Adams

ABSENT: Nate Penrod

OTHER ATTENDEES: Rick Swiger, DJ Meek, Donna Meek

VISITORS: Jacquie Price

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

**Motion was made by Brandie Bourne** and seconded by Joe Bourne to dispense with the reading of the minutes and accept the minutes from regular meeting held February 7, 2023. All council members present were in favor.

VISITORS

\*No Reporting

(Jacquie Price – was in attendance as an observer.

PAY BILLS

**\*Motion made by Brandie Bourne** and seconded by Ed Steffek to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Brandie Bourne yay, John Little yay, Steve Adams yay.

FISCAL OFFICER

\*F.O. Lute reported that Year 2022 has been closed and the 2022 Financial Report has been uploaded to the state as required. A publication will be in the Bargain Hunter notifying the public that the Financial Report is complete and available for viewing by contacting the Fiscal Officer at 740-498-6098

TREASURER'S REPORT

**\* Motion made by Brandie Bourne** and seconded by Ed Steffek to accept the January Treasurer's report with the following: \$481,720.67 General Fund, \$60,335.74 Street Construction, \$2,387.49 State Highway, \$22.96 Cemetery Fund, \$16,403.84 Permissive Vehicle Tax, \$3,012.63 Capital Project, \$0 Mayor's Court, 2,207.08 Local Fiscal Recovery/ARPA Fund. With a total of all funds \$566,090.41. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

POLICE

\*No Reporting-Absent

STREET

\* Discussed distributing gravel across from the elementary school in Belden Park.

## ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

\*Heard from DJ Meek that a permit was issued to Dan Sullivan for a building.

\*Meek indicated that all paperwork for the Safe Route To School Grant will be finished up this week. The OMEGA Group is handling all of the paperwork. This will be a grant for the proposed sidewalk project in the village.

## COCHRAN-SOLICITOR

\*No Reporting-Absent

## INCOME TAX ADMINISTRATOR

\*Income Tax Administrator Donna Meek expressed gratitude for the police department in assisting her with delivering "failure to respond" letters to delinquent residents. She also expressed gratitude for her approved - pay raise recently.

## MAYOR

\*Mayor Gardner indicated that Peggy Porter will be the Park Caretaker for the 2023 season. The park caretaker will handle the scheduling of pavilion rentals at Belden Park. A phone number will be provided in the near future and posted on the website and voicemail on the village phone line.

## JOE BOURNE

\*Reviewed a paving project for Welch Dr., Lewis Dr., Lincoln Dr. & Lincoln Ext., Dichler Drive and Compton Lane. Bourne estimated approximately \$35,000 for the paving of the stated Drives and Lanes. He will obtain a more accurate quote from Newton Asphalt.

## STEVE ADAMS

\*No Reporting

## NATE PENROD

\*No Reporting-Absent

## BRANDIE BOURNE

\*Was reported that there will be Spaghetti Dinner to be held Sunday, March 19<sup>th</sup> from 12-3pm at the Delaware Fire Department. This will be a free will donation event. Spaghetti, bread, salad, cake and drink will be provided. There will be no scheduled breakfast event in March; as the Spaghetti Dinner will take place instead.

## JOHN LITTLE

\*No Reporting

## ED STEFFEK

\*Steffek reported that the Love Tusc Art Project Group will be reapplying for several grants to fund the project. \$6900 is the cost for each participating entity for the project. Port Washington Village has a donation total of \$2921.06 to date.

Meeting adjourned  
Next meeting will be March 7, 2023 at 7:00pm.

\_\_\_\_\_  
Thomas J. Gardner, Mayor

\_\_\_\_\_ Date

\_\_\_\_\_  
Darissa R. Lute, Fiscal Officer

\_\_\_\_\_ Date