

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Brandie Bourne, John Little, Ed Steffek, Nate Penrod

ABSENT: Steve Adams

OTHER ATTENDEES: Tim Bryant, Donna Meek, Kyle Lawver

VISITORS: Nancy Bourne, John Bourne, Kathy Sullivan, Mike Conaway

MOMENT OF SILENCE/PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by Nate Penrod and seconded by Ed Steffek to dispense with the reading of the minutes and accept the minutes from regular meeting held August 19, 2025 Roll Call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay.

VISITORS

*Visitor/Resident Ed Conaway/Historical Society indicated that members of the Historical Society visited the New Philadelphia VFW Post#1445. The Historical Society viewed the traveling "Remembering the Fallen" memorial.

The memorial features 34 Tribute Towers displaying military and personal photos of nearly 5,391 service members who died from wounds sustained in Iraq and Afghanistan between Sept. 11, 2001, and Aug. 30, 2021. The exhibit was first unveiled nationally in late 2017 on the steps of the Lincoln Memorial in Washington, D.C.

*Conaway also stated that a Korean War Uniform has been placed on the 3rd floor of the Historical Society Building. The uniform was worn by resident Jim Pfeiffer.

*Visitor/Resident/Fire Chief John Bourne addressed the administration concerning the dumping at the cemetery. A reminder to all residents is being issued - the brush pile at Union Cemetery is to be used only for inclement weather mishaps for brush dumping. There is no dumping of grass clippings and weeds permitted. This is not a landfill for dumping or normal yard clean up disposal. It is used only for emergency disposal of brush from inclement weather mishaps.

PAY BILLS

***Motion made by Brandie Bourne** and seconded by Nate Penrod to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Nate Penrod yay.

POLICE

*Patrolman Kyle Lawver was present and reported that he has been patrolling a lot in the evening hours and focusing on slowing traffic down.

*Mayor Gardner reviewed the August Police Dept. submitted on behalf of Chief Dusenberry. August Police Report consists of: auto fire, trespassing complaint, store theft, 15 traffic stops with 5 speeding thickets given, ID theft and filing of civil papers.

STREET

*Was reported that the sign for "Church Street" needs replaced.

*Heard that Street Commissioner Tim Bryant will be working on trimming back trees to open up the visibility of various streets.

*Fixed rear plate on the street dept. sweeper.

*Bates Metal is working on a system to install a ladder on the dump truck.

*Bates Metal is working on stencils for the Rail Road Crossing.

SOLICITOR MARK PERLAKY

*No reporting - Absent

ZONING/ADMIN ASST.-DJ MEEK

*No reporting - Absent

INCOME TAX ADMINISTRATOR

*Heard from Tax Administrator Donna Meek that 25 of the 77 non-filers for year 2024 tax returns have responded.

*Meek reported that Shoups Cleaning will be cleaning the village carpet on Wednesday 9-3-25.

MAYOR

*Heard that the village solicitor will attend the next regular meeting scheduled for Sept. 16th.

*Gardner reported that the county coroner is reminding entities to budget for indigent burials for the upcoming budget year 2026. Per ORC 9.15 the responsibility for deceased indigent burials falls onto the villages, townships and municipalities of residency.

JOE BOURNE

*Bourne reviewed the August Delaware Fire Dept. Report with the following: 7 calls to include 2 auto fires, 2 auto accidents, 2 asst. for Newcomerstown and one CO Investigation.

NATE PENROD

*Penrod inquired whether the stop sign at Canal Street should be placed on the intersection. The sign currently sits back off the intersection. Street Commissioner Bryant will review the sign/intersection issue.

*Penrod indicated that some berming along the side of streets is needed.

BRANDIE BOURNE

*Bourne reported that there will be a finance committee meeting scheduled in the near future.

STEVE ADAMS

*No Reporting-Absent

JOHN LITTLE

*No Reporting

ED STEFFEK

*No Reporting

FISCAL OFFICER

*No Reporting

TREASURER'S REPORT

* **Motion made by Joe Bourne** and seconded by Brandie Bourne to accept the July 2025 Treasurer's report with the following: \$478,298.99 General Fund, \$ 36,185.54 Street Construction, \$603.64 State Highway, \$235.33 Cemetery Fund, \$12,313.44 Permissive Vehicle Tax, \$3012.63 Capital Project. With a total of all funds \$530,649.57. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

Next regular meeting will be September 16, 2025 at 7:00pm.

Thomas J. Gardner, Mayor

Date

Darissa R. Lute, Fiscal Officer

Date