

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Michelle Green, Brandie Bourne, Steve Adams, James Thornton

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek, Donna Meek

VISITORS: Nancy Bourne, John Bourne, Jacquie Price

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

**Motion was made by Joe Bourne** and seconded by Brandie Bourne to dispense with the reading of the minutes and accept the minutes from regular meeting held April 6, 2021. All council members present were in favor.

VISITORS

\*Resident Jacquie Price inquired about holding a spring cleanup for the village with open dumpster disposal.

**Motion made by Joe Bourne** and seconded by Michelle Green to proceed with a spring clean up and bring in two dumpsters for refuse. No hazardous materials will be accepted. Roll call taken with all council members present in favor. Spring Clean up will be held on May 21 – 23 and the dumpster will be located on the back of the lot, previously known as the “Ugly Mug” 105 W. Main Street.

\*Resident Jacquie Price also inquired about the possibility of hosting Food Trucks in the village. Discussion of possible locations – no action taken.

PAY BILLS

\***Motion made by Brandie Bourne** and seconded by Steve Adams to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Michelle Green yay, Brandie Bourne yay, Steve Adams yay, Jimmy Thornton yay.

FISCAL OFFICER

\*Heard that the state auditors will be performing the 2019 & 2020 audit. The state will be doing a AUP audit instead of a full audit. Estimated cost will be \$4100.

POLICE

\*No reporting – absent from meeting. Mayor Gardner spoke with Chief Stearns prior to the meeting. Stearns indicated that Patrolman Coutts has been busy with his full time employment in Strasburg; but Patrolman Lopez will be patrolling the upcoming weekend.

STREET

\*Mayor Gardner received a list of signs from Street Supervisor Rick Swiger; that need to be replaced in the village.

**Motion made by Joe Bourne** and seconded by James Thornton to have Bates Metal make the replacement signs for the street department. All council members present were in favor.

## ZONING

\*Heard from Zoning Inspector DJ Meek that a permit has been issued to resident-Western. Also, heard that resident Brian Beckett has been issued a notice of 30 days to move a shed to the back of the property.

\*Mayor Gardner and Council discussed the increase of salary wages for Meek. Meek contributes a lot of time to the village. Mayor Gardner indicated that wages should support the work load for the zoning inspector.

**Motion made by Michelle Green** and seconded by Steve Adams to increase the zoning inspector's salary wages to \$400 per month effective May 1, 2021. Roll call as follows: Joe Bourne yay, Steve Adams yay, James Thornton yay, Brandie Bourne yay, Michelle Green yay, Ed Steffek yay.

## COCHRAN-SOLICITOR

\*No Reporting - Absent

## INCOME TAX ADMINISTRATOR

\*No Reporting – Council and Mayor welcomed Donna Meek back from a bout of sickness

## MAYOR

\*Heard that the CDBG paperwork for paving the cemetery road has been turned into the county for consideration.

\*Mayor Gardner indicated that the 4-H group will be presenting the wreath/flag for the Memorial Day Service. Gardner also drafted a Memorial Day Service notice to be published in the newspaper.

\***Motion made by James Thornton** and seconded by Steve Adams to enter into an agreement with John Bourne to mow village properties which are in non-compliance of the mowing ordinances. Minimum fee will be \$50 for each property mowed. These mowing expenses will be turned into the county auditor to be accessed to the property owners real estate taxes. Roll call taken as follows: Joe Bourne, abstain from voting (relative), Steve Adams yay, James Thornton yay, Michelle Green yay, Brandie Bourne, abstain from voting (relative), Ed Steffek yay.

\***Motion made by James Thornton** and seconded by Steve Adams to enter into an agreement with Penny Hooper to be the village park caretaker at a cost of \$600 for the season. Roll call taken as follows: Joe Bourne yay, Steve Adams yay, James Thornton yay, Brandie Bourne yay, Michelle Green yay, Ed Steffek yay.

## JOE BOURNE

\*Heard that the new gas line is hooked up at the village. Everything seems to be working properly.

\*Bourne indicated that the Street Supervisor will purchase the mulch and Bourne will mulch and spruce up Belden Park's flower bedding.

\*Heard that Bourne was unsuccessful in making contact with an attorney to acquire information for the American Relief Fund monies which will be distributed to the village. Heard that information and seminars are just now being made public and the village will gather information in the near future for the American Relief Fund possibilities.

STEVE ADAMS

\*No Reporting

JAMES THORNTON

\*No Reporting

MICHELLE GREEN

\*Heard that the Historical Society will be holding a Rummage Sale on May 14<sup>th</sup>. Resident may drop off items for the sale by contacting Mike Conaway at 818-359-4422.

BRANDIE BOURNE

\*Heard that Delaware Fire Dept. will be charging \$10 per meal for the Chicken BBQ/Memorial Day Event. This will be carry out only.

\*Bourne indicated that she was in attendance recently for the Tri County EMS meeting and everything is good well with the Tri County EMS.

ED STEFFEK

\*No Reporting

TREASURER'S REPORT

\* **Motion made by Brandie Bourne** and seconded by Joe Bourne to accept the March 2021 Treasurer's report with the following: \$433,780.59 General Fund, \$55,848.77 Street Construction, \$2,786.77 State Highway, \$17.03 Cemetery Fund, \$28,554.17 Permissive Vehicle Tax, .84 Coronavirus Fund, \$9,617.34 Capital Project, \$0 Mayor's Court. With a total of all funds \$530,605.51. Reports included the Bank Reconciliation Report, bank statements, detailed receipt report, fund report, appropriation status report and payment listing. All council members present were in favor.

Meeting adjourned

Next meeting will be May 4, 2021 at 7:00pm.

\_\_\_\_\_  
Thomas J. Gardner, Mayor \_\_\_\_\_ Date

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Darissa R. Lute, Fiscal Officer \_\_\_\_\_ Date