

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Michelle Green, Brandie Bourne, Steve Adams

ABSENT: James Thornton

OTHER ATTENDEES: Rick Swiger, DJ Meek, Michael Cochran (solicitor)

VISITORS: Nancy Bourne, John Bourne, Brian Herzog, Lacy Bartley

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

**Motion was made by Michelle Green** and seconded by Brandie Bourne to dispense with the reading of the minutes and accept the minutes from regular meeting held March 16, 2021. All council members present were in favor.

VISITORS

\*Personnel from the Tuscarawas County Library addressed the council about initiating a Pop-Up Library for the summer in the Historical Society Building. The library would be open starting Friday, June 4th. The library would be open every other Friday. The hours are still pending (evening hours). There would be books and movies available for both adults and children. Home deliveries would also be made available. Library personnel would sanitize as needed. All council members were in agreement to proceed forward with the Pop-Up Library.

PAY BILLS

\***Motion made by Brandie Bourne** and seconded by Steve Adams to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Michelle Green yay, Brandie Bourne yay, Steve Adams yay.

FISCAL OFFICER

\*Heard that the state auditors will be performing the 2019 & 2020 audit. The state will be doing a AUP audit instead of a full audit – which should be less expensive. AUP (Audit Upon Procedures).

POLICE

\*No reporting – absent from meeting. Mayor Gardner and council stated that they are disappointed in the amount of coverage for March. Between three police officers, only 24 hours were reported. Heard from Council and Mayor they have been receiving inquiries as to why the police department have not been patrolling.

STREET

\*Heard that the new decals have been installed on the new street dept. truck. Decals were made by Bates Metal.

## ZONING

\*Was reported by zoning inspector-DJ Meek that a permit for fencing was issued to Ricky Burcher and a permit to Debra Hursey for a above ground pool. Meek also issued a .notice for resident Brian Beckett; to move a building in the front yard to the back yard. Beckett was previously instructed that buildings are not permitted in the front yard.

## COCHRAN-SOLICITOR

\*Heard from Cochran that the Ugly Mug Property (main st.) must not sell for less than \$10,500.00; which is the appraised value. The council needs to set a date for sealed bids with a minimum of \$10,500.00. Once the property is sold, the village would get reimbursed for all expenses involved with the property. To date expenses amount to \$11,917.27 with \$3,930.48 in revenue; leaving a total of \$7,986.79 for reimbursement. All monies remaining after expenses are reimbursed to the village; then must be forwarded onto the Tuscarawas County Auditor. The council will set a bid date in the near future.

\*Discussion with Salem Township Trustee – DJ Meek concerning vacating or leasing the unnamed street adjacent to the township building. Salem Township is planning to build a salt shed and there is an unnamed street off of South High Street that would be affected in order to build the salt shed. The trustees have contacted adjoining property owners, and have gotten no response. Cochran indicated that a leasing agreement is not possible. One suggestion would be to take the property needed by eminent domain. Cochran will draft a letter and send to residents who would be affected. The council was agreement to do whatever is necessary to help the township out.

\*Cochran distributed a copy of an ordinance that Gnadenuhnten Village is reviewing for enacting an exterior property maintenance code. This ordinance would cover many different areas of clean up and maintaining of village properties.

## INCOME TAX ADMINISTRATOR

\*No Reporting – Absent (has been very ill)

## MAYOR

\*Discussed the electric and gas billing for the village hall and fire department. The Delaware Fire Department took over the payment of gas and electric in which the village office, police dept office and fire department works out of. The Delaware Fire Department has been paying the gas and electric for 5 plus years. F.O. Lute indicated that there is no reason that the village should not be paying these expenses. The building is owned by the village and the village has adequate funds to pay these expenses.

**Motion was made by Steve Adams** and seconded by Joe Bourne to resume the expense of paying the electric and gas bills for the entire building. All council members present were in favor.

\*Mayor Gardner stated that he has been preparing for the Memorial Day Service to be held on May 31<sup>st</sup> at noon. Guest speaker will be Harold Weber who currently resides in Florida but once was a resident of Port Washington. He previously worked for NASA and also served in the Navy. NASA used his radar system to land on the moon. Also heard that the Newcomerstown Honor Guard will attend and there will be a parade as well. Bruce Hibinger is scheduled to sing and the IV School Band will be contacted to attend. There will be a BBQ Chicken Dinner – CARRY OUT ONLY – at the Delaware Fire Department at 12pm.

\*Was reported that Mayor Gardner had the porta john delivered to the Bates T-Ball Field.

\*Heard that Gardner will be attending a CDBG meeting on Wednesday morning at 9am; concerning the paving project for St. Clairsville Street. This paving project is being handled through the county CDBG funding.

JOE BOURNE

\*Heard that Bourne has been attempting to get information concerning the spending of the additional Cares Relief/American Relief Funding. Bourne indicated that he would like to install a restroom in the street department building and also purchase a generator for the village hall/fire department building. Subgranting a portion to Tri-County EMS for new vehicles is also being considered.

\*Bourne reported 3 fire calls for the Month of March for the Delaware Fire Dept. It was also noted that the Delaware Fire Dept. is in need of volunteer fire fighters.

\*Heard that the roof replacement for the pavilion and concession stand has been completed.

\*Reported complaint from UPS on signs for Canal Street. The UPS inquired about installing "East" and "West" Canal Street signs. Street Supervisor was instructed to acquire of all signs that may need to be replaced in the village.

\***Motion made by Steve Adams** and seconded by Michelle Green to permit councilmember Joe Bourne to purchase mulch and spruce up the flower bed at the park. All council members present were in favor.

STEVE ADAMS

\*Adams indicated that there is a need for the purchase of 5 tents to be used for Memorial Day and other events for the village.

**Motion was made by Joe Bourne** and seconded by Steve Adams to purchase 5 tents. All council members present were in favor.

JAMES THORNTON

\*Absent

BRANDIE BOURNE

\*No Reporting

MICHELLE GREEN

\*Green inquired whether the Historical Society Group would be included in the Memorial Day Service Events. Mayor Gardner indicated that he would like them to also have some type of tribute for the service on Memorial Day. Green will connect with the Historical Society Group and prepare something for the service.

ED STEFFEK

\*No Reporting

TREASURER'S REPORT

\*No Reporting

Meeting adjourned

Next meeting will be April 20, 2021 at 7:00pm.

\_\_\_\_\_  
Thomas J. Gardner, Mayor

\_\_\_\_\_ Date

\_\_\_\_\_  
Darissa R. Lute, Fiscal Officer

\_\_\_\_\_ Date

**RESOLUTIONS & ORDINANCES**

**Motion moved by Joe Bourne** and seconded by Steve Adams to amend the 2021 appropriations and revenue budget on an emergency basis. **(RESOLUTION 04-2021)** Roll call as follows:

Joe Bourne yay, Ed Steffek yay, Michelle Green yay, Brandie Bourne yay, Steve Adams yay.

**Motion made by Joe Bourne** and seconded by Michelle Green to pass and enact said **Resolution 04-2021**. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Michelle Green yay, Brandie Bourne yay, Steve Adams yay.

**Motion moved by Joe Bourne** and seconded by Brandie Bourne to authorize payment of Then and Now Certificate Purchase Order (PO 14-2021) on an emergency basis. **(RESOLUTION 05-2021)** Roll call as follows: Joe Bourne yay, Ed Steffek yay, Michelle Green yay, Brandie Bourne yay, Steve Adams yay.

**Motion made by Steve Adams** and seconded by Joe Bourne to pass and enact said **Resolution 05-2021**. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Michelle Green yay, Brandie Bourne yay, Steve Adams yay.

**Motion moved by Brandie Bourne** and seconded by Michelle Green to authorize payment of Then and Now Certificate Purchase Order (PO 15-2021) on an emergency basis. **(RESOLUTION 06-2021)** Roll call as follows: Joe Bourne yay, Ed Steffek yay, Michelle Green yay, Brandie Bourne yay, Steve Adams yay.

**Motion made by Joe Bourne** and seconded by Brandie Bourne to pass and enact said **Resolution 06-2021**. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Michelle Green yay, Brandie Bourne yay, Steve Adams yay.

**Motion made by Joe Bourne** and seconded by Ed Steffek to pass and enact **Ordinance # 2021-03** on the third and final reading for regulating junk vehicles, including boats, motor homes, shipping containers, etc. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Michelle Green yay, Steve Adams yay, Brandie Bourne yay. Passes 4 to 1 vote.