

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Brandie Bourne, John Little, Ed Steffek, Nate Penrod, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Tim Bryant-Street Commissioner, DJ Meek & Donna Meek

VISITORS: Nancy Bourne, Jeff McDonald (Observing)

MOMENT OF SILENCE/PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by Nate Penrod and seconded by Brandie Bourne to dispense with the reading of the minutes and accept the minutes from regular meeting held July 1, 2025 and special meetings held June 25, 2025 and July 8, 2025. Roll Call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

VISITORS

*No Reporting

PAY BILLS

***Motion made by Brandie Bourne** and seconded by Nate Penrod to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Nate Penrod yay, Steve Adams yay.

POLICE

*No Reporting - Absent

STREET

*Mayor Tom Gardner administered the oath of office for Tim Bryant as the Village Street Commissioner for Port Washington Village.

SOLICITOR MARK PERLAKEY

*No Reporting - Absent

ZONING/ADMIN ASST.-DJ MEEK

*Meek reported that there are four applications out for zoning permits.

INCOME TAX ADMINISTRATOR

*No Reporting

TREASURER'S REPORT

* **Motion made by Joe Bourne** and seconded by Ed Steffek to accept the June 2025 Treasurer's report with the following: \$478,034.25 General Fund, \$ 34,677.47 Street Construction, \$664.86 State Highway, \$235.33 Cemetery Fund, \$11,860.41 Permissive Vehicle Tax, \$3012.63 Capital Project, \$0 Mayor's Court. With a total of all funds \$528,484.95. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

MAYOR

*Discussed and reviewed four quotes for removal and clean up of a large Maple Tree in Union Cemetery. This quote/invoice will be split three ways (Union Cemetery Board, Village of Port Washington and Salem Township). Quotes from Lucky Tree Service, Braine Little, Mast Tree Service and Hagan Tree Service were reviewed. **Motion made by Brandie Bourne and seconded by Nate Penrod** to contract with Mast Tree Service for removal, clean up and stump grinding at a total cost of \$4600.

JOE BOURNE

*No Reporting

NATE PENROD

*No Reporting

BRANDIE BOURNE

*No Reporting

STEVE ADAMS

*Adams expressed gratitude for the repair of the spouting on the park pavilion.

JOHN LITTLE

*No Reporting

ED STEFFEK

*No Reporting

FISCAL OFFICER

*No Reporting

Next regular meeting will be August 5, 2025 at 7:00pm. Meeting Adjourned

_____	_____Date
Thomas J. Gardner, Mayor	

_____	_____Date
Darissa R. Lute, Fiscal Officer	

RESOLUTIONS & ORDINANCES

Motion moved by Joe Bourne and seconded by Steve Adams approving the Renaming of 311 N. High St to 311 N. School St. and declaring it an emergency. **(ORDINANCE #2025-09)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Brandie Bourne and seconded by Ed Steffek to pass and enact said **ORDINANCE #2025-09**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion moved by Joe Bourne and seconded by Steve Adams approving the Repealing of Ordinance #2025-6 for the vacation of a 15 foot private driveway in the Limbach Addition and declaring it an emergency. **(ORDINANCE #2025-11)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Joe Bourne and seconded by Ed Steffek to pass and enact said **ORDINANCE #2025-11**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.