

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Michelle Green, Brandie Bourne, Steve Adams, James Thornton

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek, Michael Cochran

VISITORS: Nancy Bourne, Joel Bender, Jacquie Price

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by James Thornton and seconded by Steve Adams to dispense with the reading of the minutes and accept the minutes from regular meeting held April 20, 2021. All council members present were in favor.

VISITORS

*Heard from Joel Bender (Whitaker Insurance Agency). Bender presented council with the annual renewal insurance policy for the village. The policy is an increase of \$1540 due to the additional of two patrolmen and the purchase of the new dump truck.

Motion made by Joe Bourne and seconded by Steve Adams to approve the insurance renewal with Whitaker Insurance Agency at a cost of \$8064. Roll call taken and all council members present were in favor.

*Resident Jacquie Price asked for permission to have a food truck at the square on May 22nd during spring clean up weekend. The Food Truck (What The Cluck) would be present from 4-8pm. Price indicated that there would be a "No Harm Agreement" signed with the Food Truck. Insurance Agent Joel Bender suggested that the village also get a certificate of liability listing the village as an insured. Council gave approval for the Food Truck to be present on May 22nd.

*Heard from Price that she is researching Christmas Lights for the village. She has contacted AEP for information. AEP will waive the pole application fee for governmental entities. One billing will be done at the end of the season. Price is getting estimates for the wattage charges from AEP. Council agreed to proceed with the Christmas Light Project.

PAY BILLS

***Motion made by Joe Bourne** and seconded by James Thornton to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Michelle Green yay, Brandie Bourne yay, Steve Adams yay, Jimmy Thornton yay.

FISCAL OFFICER

*No Reporting

POLICE

*In the absence of police personnel; Mayor Gardner reported for the police department. Gardner indicated that the new taser has been received.

*Heard that the police dept. has been issuing clean up notices.

*Gardner also indicated that Chief Stearns is actively looking to hire more patrolmen to cover hours. Council discussed the hiring of additional patrolmen and decided that the village would not be adding any additional patrolmen. If a new patrolman is hired then one of the existing patrolman would be eliminated. Council indicated that the village insurance just increased over \$1000 for the renewal policy; due to the additional of two patrolmen.

STREET

*Heard that new plates are needed for the new street dept. truck. F.O. Lute will send for plates through the state BMV.

ZONING

*DJ Meek reported that three prior permits were amended (Beckett, Wright, Abrahams)

*Meek indicated that six grant applications were submitted for the Community Block Grant Funding. Five applications were for paving projects. Port Washington is still in hopes of approval for the cemetery road paving project through the CDBG.

*Meek reported that inventory for all reflector signs for the township and village has been completed and submitted for funding.

*Meek attended a meeting for the American Relief Money usage. No new information was given. The usage details of the ARM is still pending.

COCHRAN-SOLICITOR

*No Reporting

INCOME TAX ADMINISTRATOR

*No Reporting – Absent

MAYOR

*Heard that Mayor Gardner recently received fine monies for a ticket that was twenty years old.

*Gardner indicated that he has contacted Kimble Refuse for two roll offs to be used for Spring Clean Up on May 22, 23 and 24th.

*Heard that Memorial Day Events are still progressing.

*Was informed that Mayor's Court and the Municipal Income Tax Dept. has been audited for year 2019 & 2020.

JOE BOURNE

*Heard that clean up at the cemetery went well.

*Mulch has been purchased for Belden Park and Bourne will handle sprucing up the flower bed.

STEVE ADAMS

*No Reporting

JAMES THORNTON

*Thornton indicated flags for Memorial Day will arrive May 10th.

MICHELLE GREEN

*Green reminded council that the Historical Society is having a Rummage Sale on May 14th. The Historical Society is accepting all items except clothes. This will be a Free Will Donation Only Rummage Sale.

*Heard that the County Library will be applying for grants for Wi-Fi Spots, and they would like to include Port Washington into the plans. All council members present were in favor.

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BRANDIE BOURNE

*Bourne indicated that there is a hump in the road on St. Clairsville Street. Bourne indicated that it is a result of the new gas line that was installed. Bourne also indicated that Columbia Gas is almost done with the project and will be leaving town soon. Mayor Gardner will contact Columbia Gas before the crews leave the village in order to repair the hump in the road.

ED STEFFEK

*No Reporting

TREASURER'S REPORT

* No Reporting

Meeting adjourned

Next meeting will be May 18, 2021 at 7:00pm.

Thomas J. Gardner, Mayor

Date

Darissa R. Lute, Fiscal Officer

Date

RESOLUTIONS & ORDINANCES

Motion moved by Michelle Green and seconded by Joe Bourne to pass as emergency basis **(RESOLUTION 07-2021)** for the wage increase of the Zoning Inspector. All council members present were in favor. **Motion moved** by Joe Bourne to enact said **RESOLUTION 07-2021** as stated. Motion was seconded by Brandie Bourne all council members present were in favor.