

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Brandie Bourne, John Little, Nate Penrod

ABSENT: Steve Adams

OTHER ATTENDEES: Rick Swiger, DJ Meek, Donna Meek

VISITORS: Nancy Bourne, Jacquie Price, Dee Stocker, Brei Fechuch, John Bourne

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

**Motion was made by Nate Penrod** and seconded by Brandie Bourne to dispense with the reading of the minutes and accept the minutes from regular meeting held September 20, 2022. All council members present were in favor.

VISITORS

\*Visitor Jacquie Price inquired whether help will be needed to install the Christmas Lights up on the street light poles. Street Supervisor indicated that he intends to put up Christmas Lights and other decorations by Dec. 1<sup>st</sup>. Price will check on whether help will be available for after Thanksgiving.

PAY BILLS

**\*Motion made by Brandie Bourne** and seconded by John Little to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Nate Penrod yay, Brandie Bourne yay, John Little yay.

FISCAL OFFICER

\* Fiscal Officer Lute indicated that the village website is being updated and the website technician would like some new pictures of the village and events.

POLICE

\*Mayor Gardner indicated that Chief Dusenberry is on vacation.

\*Mayor Gardner administered the oath of office to newly appointed patrolman Kyle Lawver on September 22, 2022.

\*Councilmember Penrod inquired if there is a plan for the police dept personnel for patrolling. Recently, little hours have been reported leaving the village without coverage. Mayor Gardner indicated that once Chief Dusenberry returns from vacation; he will address the issue with the chief.

STREET

\*No Reporting

ZONING

\*Heard one application is pending for the building of a new home (Joshua Ice)

## COCHRAN-SOLICITOR

\*Solicitor Cochran advised Fiscal Officer to contact the county auditor for a reappraisal on the 113 N. High Property (Rickey) since demolishing of the home has taken place.

## INCOME TAX ADMINISTRATOR

\*Income Tax Administrator Donna Meek distributed the 3<sup>rd</sup> quarter municipal income tax report. A total of \$25,556.82 was received in the 3<sup>rd</sup> quarter with a YTD of \$104,381.13 received. Motion made by Brandie Bourne and seconded by Nate Penrod to accept the 3<sup>rd</sup> quarter report. Roll call taken and all council members present were in favor.

## MAYOR

\*Was reported that Erin Wright from the Thrasher Group will attend the next regular meeting to update the council on the sidewalk project.

\*Heard that ODOT will be crack sealing US36 within the corporation limits of Port Washington in the summer or fall of 2023.

\*Mayor Gardner reported that demolishing of the home is completed at 113 N. High (Rickey Property). Trees and concrete are still in need of removal.

\***Motion made by Brandie Bourne and seconded by Nate Penrod** to agree on setting Trick or Treat on October 31<sup>st</sup> from 5:30 – 7:00pm. Roll call taken and all council members present were in favor. The Delaware Fire Dept. will also be open for distribution of apple cider and donut holes. Both Police and Fire Dept personnel will be out patrolling for safety reasons during Trick or Treat.

\***Motion made by Brandie Bourne and seconded by Ed Steffek** to purchase a 36x24 information board for placement on the front of Village Hall. Roll call taken and all council members present were in favor. Cost will be approximately \$170.

## JOE BOURNE

\***Motion made by Brandie Bourne and seconded by Ed Steffek** to replace 5 lights at Belden Park. Roll call taken and all council members present were in favor. Jacquie Price will inquire with resident Quinton Cottrell to see if he would be interested in the light replacement job.

\*Reviewed the Delaware Fire Dept. Report for September with two calls handled.

\*Heard that the next Fire Dept. Breakfast will be Saturday, Oct. 8<sup>th</sup> from 8-11am.

\*Discussed several options for paving jobs for year 2023.

## STEVE ADAMS

\*Absent from the meeting

## NATE PENROD

\*No reporting

## JOHN LITTLE

\*No Reporting

## BRANDIE BOURNE

\*Heard that Brotherhood Heating Company will be installing the new heating/cooling system on Oct. 10<sup>th</sup>. Bourne will check into options to block in window; where the current air conditioning unit is placed.

ED STEFFEK

\*No Reporting

TREASURER'S REPORT

\* **Motion made by Brandie Bourne** and seconded by Nate Penrod to accept the September 2022 Treasurer's Report with the following: \$485,633.01 General Fund, \$53,741.75 Street Construction, \$2,610.69 State Highway, \$3,218.27 Cemetery Fund, \$14,887.18 Permissive Vehicle Tax, 12,077.92 American Relief Fund, \$3,012.63 Capital Project, \$0 Mayor's Court. With a total of all funds \$575,181.45. Reports included the Bank Reconciliation Report, bank statements, detailed receipt report, fund report, appropriation status report and payment listing. Roll call taken as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay and Ed Steffek yay, Nate Penrod yay.

Meeting adjourned

Next meeting will be October 18, 2022 at 7:00pm.

\_\_\_\_\_  
Thomas J. Gardner, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Darissa R. Lute, Fiscal Officer

\_\_\_\_\_  
Date

**RESOLUTIONS & ORDINANCES**

**Motion made by Joe Bourne and seconded by Ed Steffek** to suspend the rules and pass on emergency basis **Resolution 19-2022** to amend the permanent appropriations. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay.

**Motion made by Nate Penrod and seconded by Brandie Bourne** to enact the said **Resolution 19-2022** as stated. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay.

**Motion made by Brandie Bourne and seconded by Nate Penrod** to suspend the rules and pass on emergency basis **Ordinance # 2022-05** to authorize under speed vehicles on village streets. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay and Ed Steffek yay.

**Motion made by Nate Penrod and seconded by Brandie Bourne** to enact the said **Ordinance #2022-05** as stated. Roll call taken as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay and Ed Steffek yay.