

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Brandie Bourne, John Little, Steve Adams, Nate Penrod

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek

VISITORS: Jacquie Price, Darlene Pena, Nancy Bourne

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

**Motion was made by Joe Bourne** and seconded by Brandie Bourne to dispense with the reading of the minutes and accept the minutes from regular meeting held February 21, 2023. All council members present were in favor.

VISITORS

\*Visitor – Darlene Pena indicated that she has some trees that need trimming and would like to know if there is any place that is available for dumping the brush. Mayor Gardner indicated that if the trimming is done soon – dumping brush would be available at the cemetery. The cemetery will be cleaned up in the very near future in preparation for the Memorial Day Events. All brush will be burned and cleaned up before Memorial Day.

\*Visitor – Jacquie Price indicated that there is large number of tires behind the Tony Mart and surrounding area (at least 500 tires). There is also opening burning on the ground which is occurring at the Tony Mart. Price did contact the owner and was informed that he is trying to rectify the clean up and hauling of the tires. The business has a large clientele for tire replacement, but the disposing of the tires must be handled properly. Council will monitor the situation to ensure that the clean up is being handled by the owner of the business.

PAY BILLS

**\*Motion made by Brandie Bourne** and seconded by Ed Steffek to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Brandie Bourne yay, John Little yay, Steve Adams yay, Nate Penrod yay.

FISCAL OFFICER

\*Discussed the upcoming May election; which will have a levy for an additional ½% municipal income tax to be used for Paving and Road Repairs only. Discussed distributing a flyer similar to the flyer that was mailed to residents in 2021. Decided to get pricing from Bloom's Printing on the mailing of flyers to village residents. It was noted – that the Times Reporter will be at the next regular council meeting to discuss the additional municipal income levy. Information will also be sent to the Bargain Hunter to ensure that the residents are aware of the levy.

POLICE

\*No Reporting-Absent

## STREET

\* Heard that the village street department truck was recently repaired at Cross Trucking. The salt spreader motor was bad. There was no warranty to cover the salt spreader box due to it being an electrical part. The village had to pay approximately \$800 to have it repaired. The module box also had water in it again which was repaired under warranty.

\*Heard that 18 ton of gravel has been distributed in the park area.

## ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

\*Heard from DJ Meek that a permit on Arch Street (resident Garbrandt) was issued for a change of fencing.

\*Heard that Meek will be submitting the application this week for funding to purchase a new Gator Vehicle for the street department. This is a Rosenberry Foundation Application.

## COCHRAN-SOLICITOR

\*No Reporting

## INCOME TAX ADMINISTRATOR

\*No Reporting - Absent

## MAYOR

\*Mayor Gardner indicated that the leaf blower was missing which is used for clean up in the park pavilion. The blower was placed in the restroom in the fire station. Council member Brandie Bourne will check to make sure that the fire department did not mistakenly remove the blower thinking that it belonged to the fire department.

**Motion made by Joe Bourne and seconded Nate Penrod** to purchase another leaf blower if blower is not recovered. All council members present were in favor.

\*Gardner indicated that the phone number for Peggy Porter is 740-498-7703. Porter will be the park caretaker for pavilion rentals for the 2023 season. Fiscal Officer will have the website updated and the village voicemail updated with Porter's number.

\*Noted that a clean up day is need for the old cemetery.

\*Heard that Gardner attended the monthly February Mayor's Meeting recently. It was reported that entities are struggling with staffing for police patrolmen.

\*Set Spring Clean Up Weekend for April 28 – 30<sup>th</sup>. Gardner will order two roll offs from Kimble for the clean-up.

\*Gardner suggested that the village hire a part time summer employee to assist Street Supervisor Rick Swiger. Gardner suggested Gavin Albaugh who is a high school student.

**\*Motion was made by Joe Bourne and seconded by Steve Adams** to hire a part time summer employee (Gavin Albaugh) with the wage of \$12 per hour. Roll call taken and all council members present were in favor. Fiscal Officer Lute indicated that she will get the information needed to follow the state guidelines for minor/students for employment.

JOE BOURNE

- \*Reviewed the Delaware Fire Department report for February with a total of 3 calls.
- \*Reviewed a quote from Newton Asphalt for a paving project to include: School Street, Lewis Street, Lincoln Street, Compton Lane, Welch Street and Dichler Street. Total project costs are \$49,287.00.
- \*Motion made by Joe Bourne and seconded by Steve Adams** to proceed with the quote from Newton Asphalt. Roll call was taken and all council members present were in favor.

STEVE ADAMS

- \*No Reporting

NATE PENROD

- \*No Reporting

BRANDIE BOURNE

- \*Reminder - Spaghetti Dinner to be held Sunday, March 19<sup>th</sup> from 12-3pm at the Delaware Fire Department. This will be a free will donation event. Spaghetti, bread, salad, cake and drink will be provided. There will be no scheduled breakfast event in March; as the Spaghetti Dinner will take place instead.
- \*Bourne addressed the council concerning Street Supervisor Rick Swiger’s salary. Bourne had requested approximately how many hours each week that Swiger works. Swiger indicated that it is normally between 40-45 each week. Bourne indicated that the village should increase his salary to better reflect the number of hours that are being worked. At one time Swiger was restricted to his income due to retirement purposes; therefore, he requested low pay for the work that was performed. However, his situation has changed and wage increases are no longer an issue. The finance committee of Bourne, Penrod and Little made a recommendation to increase Swiger’s wages to \$2500 monthly from previous wages of \$900 monthly.
- Motion made by Brandie Bourne and seconded by Nate Penrod** to proceed with the increase of wages to \$2500 for Rick Swiger. Roll call taken as follows: Joe Bourne yay, Steve Adams yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay. This will be effective- as of March 1, 2023.

JOHN LITTLE

- \*No Reporting

ED STEFFEK

- \*No Reporting

Meeting adjourned

Next meeting will be March 21, 2023 at 7:00pm.

\_\_\_\_\_ Date  
 Thomas J. Gardner, Mayor

\_\_\_\_\_ Date  
 Darissa R. Lute, Fiscal Officer

## **RESOLUTIONS & ORDINANCES**

**Motion moved by Brandie Bourne** and seconded by Nate Penrod to enter into an agreement with First National Bank for deposit of public funds as stated on an emergency basis.

**(RESOLUTION 08-2023)** Roll call as follows:

Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

**Motion made by Brandie Bourne** and seconded by Nate Penrod to pass and enact said

**RESOLUTION 08-2023.** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.