

REGULAR MEETING

APRIL 19, 2022

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Nate Penrod, Brandie Bourne, John Little, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek

VISITORS: Nancy Bourne, Erin Wright, Steve Hamit, Keith Riddle

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by Joe Bourne and seconded by John Little to dispense with the reading of the minutes and accept the minutes from regular meeting held April 5, 2022. All council members present were in favor.

VISITORS

*Thrasher Representatives: Erin Wright & Steve Hamit reviewed and discussed in length the possibility of installing new side walks through out the village. Omega will be contacted as they previously had sidewalk plans for the Safe Route Program which did not proceed. Thrasher will do preliminary work at no cost to see the feasibility of the sidewalk project.

*Heard from resident Keith Riddle requesting two alleys be abandoned and closed near his property on St. Clairsville Street. These alleys have never been opened. Adjourning property owner Jennifer Robinson is also in favor of closing the alleys. Solicitor Michael Cochran instructed Riddle to seek an attorney to draft a petition signed by Riddle & Robinson. As well as a survey will be needed for the plat. Council voiced no objections of the abandonment of the alleys in question.

PAY BILLS

***Motion made by Joe Bourne** and seconded by Ed Steffek to pay bills from respective funds. All council members present were in favor.

FISCAL OFFICER

*No Reporting

POLICE

*No Reporting-Absent

STREET

*Heard that three lights have been purchased for the street maintenance garage. Three additional lights will be needed. Also heard that a lift or bucket truck is needed for installation. Mayor Gardner will check with Bates Metal for the usage of a lift.

*Was reported that the "closed park" signs have been removed at Belden Park for the season.

*Heard that the mowers are ready for the season and Supervisor Swiger has began to run the sweeper in the village.

ZONING

*Heard that a permit was dropped off to Carol Menefee for the installation of a pool.

COCHRAN

*No Reporting

INCOME TAX ADMINISTRATOR

*No Reporting – Absent

MAYOR

*Mayor Gardner contacted Mark Waltz to complete a current appraisal on the Rickey (113 N High) property that the village now owns. An updated appraisal is needed to determine the value if the village intends to sell the property. Cost for the appraisal is estimated at \$450.

*Heard that the wiring project at the cemetery has been completed. Gratitude expressed for all who participated in completing the project (DJ Meek, Joe & John Bourne).

*Was reported that Union Cemetery is creating a facebook page. Also reported -Union Cemetery's state audit was completed with good remarks.

*Heard that a new bulletin board has been installed at Union Cemetery with rules and regulations.

*Set clean up day for Union Cemetery for April 23rd at 9am.

***Motion moved by Brandie Bourne** and seconded by Ed Steffek to sign agreement with Camille Love as the park caretaker for the upcoming season. This position consists of handling pavilion rentals and cleaning the pavilion area. Roll Call as follows: Joe Bourne yay, Steve Adams yay, Nate Penrod (abstain – daughter), Brandie Bourne yay, Ed Steffek yay, John Little yay.

***Motion moved by Steve Adams** and seconded by Nate Penrod to sign agreement with John Bourne to mow properties who are in violation of the village ordinance. Mowing violation costs will be assessed to the property owners real estate taxes. Roll call as follows: Joe Bourne (abstain-son), Steve Adams yay, Nate Penrod yay, Brandie Bourne(abstain-husband) John Little yay, Ed Steffek yay.

JOE BOURNE.

*Heard that the next Fire Dept Breakfast will be May 14th from 8-11am.

*Bourne will contact the County Water & Sewer office to proceed with closing off the sewer connections on the Rickey Property (113 N High); which the village now owns.

*Received complaint that children are getting into mailboxes on Arch Street and throwing the mail onto the ground.

*Bourne expressed gratitude to DJ Meek for his volunteer work on the wiring project at the cemetery.

STEVE ADAMS

*Heard that Adams received a complaint concerning water laying in front of Heston's property where the buses exit from the school. This is not a village problem; as it is not village property.

NATE PENROD

*No Reporting

BRANDIE BOURNE

*Heard that the concrete project will be next week at the village hall. John Bourne will begin tearing the sod off in front of the village hall.

***Motion moved by Brandie Bourne** and seconded by Joe Bourne to purchase two door openers, replace walk in door and insulation at the street maintenance garage. Roll call taken and all council members present were in favor. Street Supervisor Swiger will contact Wayne Door.

JOHN LITTLE

*Heard that Little needs a tax exempt form for purchases at Mennards

ED STEFFEK

*Heard that Steffek has been in contact with representatives for the Art Sculpture Project. More information is needed concerning this project.

TREASURER'S REPORT

* **Motion made by Brandie Bourne** and seconded by Ed Steffek to accept the March Treasurer's report with the following: \$474,613.47 General Fund, \$91,288.69 Street Construction, \$2,757.71 State Highway, \$8.42 Cemetery Fund, \$35,699.92 Permissive Vehicle Tax, \$3,012.63 Capital Project, \$0 Mayor's Court, 11,711.98 Local Fiscal Recovery/ARPA Fund. With a total of all funds \$619,092.82. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

Meeting adjourned

Next meeting will be May 4, 2022 at 7:00pm.

Thomas J. Gardner, Mayor _____ Date

Darissa R. Lute, Fiscal Officer _____ Date

RESOLUTIONS & ORDINANCES

Motion moved by Joe Bourne and seconded by Steve Adams amending the permanent appropriations for Year 2022 as stated on an emergency basis. **(RESOLUTION 04-2022)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, John Little yay, Brandie Bourne yay, Ed Steffek yay, Steve Adams yay.

Motion made by Ed Steffek and seconded by Joe Bourne to pass and enact said **RESOLUTION 04-2022**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, John Little yay, Brandie Bourne yay, Ed Steffek yay, Steve Adams yay.

Motion moved by Brandie Bourne and seconded by Nate Penrod authorizing expenditures from the ARPA fund as “standard allowance revenue replacement” as stated on an emergency basis. **(RESOLUTION 05-2022)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, John Little yay, Brandie Bourne yay, Ed Steffek yay, Steve Adams yay.

Motion made by Steve Adams and seconded by Brandie Bourne to pass and enact said **RESOLUTION 05-2022**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, John Little yay, Brandie Bourne yay, Ed Steffek yay, Steve Adams yay.

Motion moved by Brandie Bourne and seconded by Ed Steffek to adopt the Uniform Guidance Procurement Policy for ARPA Funding as stated on an emergency basis.

(RESOLUTION 06-2022) Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by John Little and seconded by Brandie Bourne to pass and enact said **RESOLUTION 06-2022**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion moved by Steve Adams and seconded by Brandie Bourne to authorize increase in Micro-Purchase Theshold for the ARPA Funding Projects as stated on an emergency basis.

(ORDINANCE #2022-03) Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Steve Adams and seconded by Joe Bourne to pass and enact said **ORDINANCE #2022-03**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.