

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Michelle Green, Brandie Bourne, Steve Adams, James Thornton

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek

VISITORS: Nancy Bourne, John Bourne, Jacquie Price, Heather Hill

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

JOINT MEETING

Joint meeting with representatives from Salem Township, Union Cemetery, Delaware Fire District, Village of Port Washington and Tri-County EMS.

PRIOR MEETING MINUTES

Motion was made by Joe Bourne and seconded by Ed Steffek to dispense with the reading of the minutes and accept the minutes from regular meeting held May 4, 2021. All council members present were in favor.

VISITORS

*Discussed with resident Jacquie Price the possibility of installing Christmas Lights in the village during the holiday season (Thanksgiving through end of December). Price consulted with AEP and the estimated price for electric would be between \$250-300 for the entire season (14 lights). Price indicated that she would raise the money for the purchase of the Christmas Lights.

Motion made by Joe Bourne and seconded by Michelle Green to proceed with the Christmas Light Project. All council members present were in favor.

*Also discussed the possibility of having a Food Truck every week in the village for the residents to purchase from.

*Resident Heather Hill was present and inquired about activities in the village such as dinners & breakfast. Council member Brandie Bourne informed her that that Fire Department had been holding events as such but due to the pandemic everything has ceased. Once health and safety guidelines are opened back up, the fire department will discuss and set up events for their department as in the past.

PAY BILLS

***Motion made by Brandie Bourne** and seconded by James Thornton to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Michelle Green yay, Brandie Bourne yay, Steve Adams yay, Jimmy Thornton yay.

FISCAL OFFICER

*Reviewed with council and mayor the final draft of the 2019 & 2020 AUP Audit. The necessary signatures for the completion of the audit was obtained and will be submitted to the state auditors office. Thereafter, the audit will be posted and finalized for public viewing.

POLICE

*Upon discussion with Chief Stearns, Mayor Gardner reported for the police dept. Stearns indicated that patrolman Lopez and Coutts will be able to give more hours for patrolling in the very near future. Stearns has also been seeking a new candidate for another patrolman.

STREET

*Street Supervisor Swiger discussed cleaning out the street department bldg. and disposing items during the Spring Cleanup Weekend.

Motion made by Joe Bourne and seconded by Steve Adams to permit John Bourne to remove any steel or items of interest during clean up weekend. Bourne will proceed with a wagon/trailer to assist in the removal of steel and other items. All council members present were in favor.

ZONING

*Zoning Inspector DJ Meek reported two permits were recently issued (Starcher & Lopez)

*Also reviewed plans for a Dollar General Store to be built in Port Washington.

COCHRAN-SOLICITOR

*No Reporting - Absent

INCOME TAX ADMINISTRATOR

*No Reporting – Absent

MAYOR

*Mayor Gardner reported that the CBDG Project for the paving of St. Clairsville Street will be completed within the week. This paving project is through a CBDG Grant Program ran through the county.

*Discussed the final preparation of the upcoming Memorial Day Events. Gardner presented a 1948 Memorial Day Program in which John Thomas was mayor at the time. Heard that John Knight was the founder of Port Washington. All the veterans listed in the 1948 program are also listed on Mayor Gardner's veterans list.

JOE BOURNE

*Bourne reported 2 fire related calls for the Fire Department in April. Bourne also reminded council that the fire department needs volunteers. Interested parties need to be a high school graduate and 18 years of age. All training will be paid for anyone interested in becoming a firefighter.

STEVE ADAMS

*Heard that five tents have been purchase for the Memorial Day Events

JAMES THORNTON

*Heard that Tri-County EMS is in need of a transport vehicle and full-size ambulance. Due to the nationwide shortage of obtaining vehicles, the EMS had to order two demo vehicles.

MICHELLE GREEN

*Heard that the Historical Society's Rummage Sale was a success in raising over \$1000.

BRANDIE BOURNE

*No Reporting

ED STEFFEK

*No Reporting

TREASURER'S REPORT

* **Motion made by Brandie Bourne** and seconded by Joe Bourne to accept the April 2021 Treasurer's report with the following: \$459,510.69 General Fund, \$57,650.03 Street Construction, \$2,499.96 State Highway, \$3213.41 Cemetery Fund, \$29,374.97 Permissive Vehicle Tax, .84 Coronavirus Fund, \$2,317.34 Capital Project, \$0 Mayor's Court. With a total of all funds \$554,567.24. Reports included the Bank Reconciliation Report, bank statements, detailed receipt report, fund report, appropriation status report and payment listing. All council members present were in favor.

Meeting adjourned

Next meeting will be June 1, 2021 at 7:00pm.

Thomas J. Gardner, Mayor _____ Date

Darissa R. Lute, Fiscal Officer _____ Date

RESOLUTIONS & ORDINANCES

Motion moved by Michelle Green and seconded by Ed Steffek to pass as emergency basis **(RESOLUTION 08-2021)** for the amendment of appropriations. All council members present were in favor. **Motion moved** by James Thornton to enact said **RESOLUTION 08-2021** as stated. Motion was seconded by Brandie Bourne all council members present were in favor.