

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Brandie Bourne, John Little

ABSENT: Nate Penrod, Steve Adams

OTHER ATTENDEES: Rick Swiger, DJ Meek

VISITORS: Nancy Bourne, Darlene Pena

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

**Motion was made by Ed Steffek** and seconded by Joe Bourne to dispense with the reading of the minutes and accept the minutes from regular meeting held November 1, 2022. All council members present were in favor.

VISITORS

\*Heard from Darlene Pena that she would be willing to donate her time and services in adhering patches on the police department employees' shirts at no charge. Mayor Gardner will pass on the information to the police department.

PAY BILLS

\***Motion made by Joe Bourne** and seconded by Brandie Bourne to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Brandie Bourne yay, John Little yay.

FISCAL OFFICER

\*No Reporting

POLICE

\*Heard that patrolmen Lawver and Lambert (new employees) will begin patrolling in the near future as they both have been sworn in and have their uniforms ready for duty.

STREET

\*Was informed that Street Supervisor Rick Swiger put up a barrier in the area of Bates Metal; as flooding had recently occurred.

\*Heard a complaint on Compton Drive concerning a dip in the road. Asphalt has been installed.

\*Was informed that Columbia Gas recently installed a meter at 219 E. Main Street. The gas company did not blacktop as needed to complete the installation. Mayor Gardner will contact Columbia Gas.

\*Heard that the Bobcat recently had a flat tire.

\*Heard that Brotherhood HVAC installed the electric heater in the village garage.

\*Discussed and approved for railing to be installed in the loft area at the village garage. And insulate the restroom. Dave Menefee will be contacted for the job.

## ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

\*Was informed that 4 zoning applications are out

## COCHRAN-SOLICITOR

\*No Reporting-Absent

## INCOME TAX ADMINISTRATOR

\*No Reporting-Absent

## MAYOR

\*Mayor Gardner reported that the demolishing project at 113 N High Street is complete and will need another appraisal. F.O. will contact Waltz Appraisal for a current updated appraisal.

\***Motion made by Joe Bourne and seconded by Ed Steffek** to purchase \$25 gift cards for non elected employees. Roll call taken and all council members present were in favor.

\*Heard that Mayor Gardner's renewal for mayor's court training has been completed for year 2023.

\*Discussed the recent election in which the election board employees held the ballot process in the village council chambers. Mayor Gardner indicated there was not enough space in the council chambers and advised that future elections be moved back to the fire station area.

\*Heard that Resolution 25-2022 for amendments will be passed at the next regular council meeting; due to lack of quorum.

## JOE BOURNE

\*Heard that \$400 was raised at the recent square dance event hosted by the Delaware Fire Department.

\*Reminder – Fire Dept. Christmas party will be Dec. 3<sup>rd</sup> at 6pm with bowling at 8pm. All village administration, police, street and zoning personnel are invited to attend.

\*Was informed that Santa will be at the Fire Station from 5-7pm on Dec. 18<sup>th</sup>.

\*Heard that the next Breakfast at the Fire Station will be Dec 10<sup>th</sup> (weather permitting) from 8-11am.

\*Commented that 18 veterans attended the last breakfast at the fire station free of charge.

## STEVE ADAMS

\*No Reporting-Absent

## NATE PENROD

\*No Reporting-Absent

## JOHN LITTLE

\*Little inquired about junk cars parked on Main Street and when will the village enforce the removal of said vehicles. Mayor Gardner indicated that he had spoken to the Police Chief concerning a recent accident on Main Street with a possible junk vehicle. The accident is currently under investigation.

BRANDIE BOURNE

\*Heard that the Fire Delaware Breakfast fee will increase in January from \$5 to \$8 .

\*Bourne reported that the concession stand in the area of the cemetery needs the bottom sealed up. **Motion made by Brandie Bourne and seconded by John Little** to purchase materials and seal up the bottom as needed. Roll call taken and all council members present were in favor.

**\*Motion made by Brandie Bourne and seconded by Ed Steffek** to approve the rental of a lift to install the Christmas Lights on Main Street. All council members present were in favor. Approximate cost would be \$650.

**\*Motion made by Brandie Bourne and seconded by Joe Bourne** to use the remaining money in the American Relief Fund for the purchase of a AED machine for the village hall/fire department. Any money remaining will be used for a food donation. Roll call taken and all council members present were in favor.

ED STEFFEK

\*Heard that there will be a presentation for the Tusc Art Project with the artists in the near future.

TREASURER'S REPORT

**\* Motion made by Brandie Bourne and seconded by Joe Bourne** to accept the October 2022 Treasurer's report with the following: \$486,323.02 General Fund, \$55,468.09 Street Construction, \$2,579.54 State Highway, \$3226.27 Cemetery Fund, \$14,887.47 Permissive Vehicle Tax, 2,206.96 American Relief Fund, \$3,012.63 Capital Project, \$0 Mayor's Court. With a total of all funds \$567,703.98. Reports included the Bank Reconciliation Report, bank statements, detailed receipt report, fund report, appropriation status report and payment listing. All council members present were in favor.

Meeting adjourned

Next meeting will be December 6, 2022 at 7:00pm.

\_\_\_\_\_  
Thomas J. Gardner, Mayor \_\_\_\_\_ Date

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Darissa R. Lute, Fiscal Officer \_\_\_\_\_ Date

