

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Ed Steffek, Brandie Bourne, John Little, Nate Penrod, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek, Michael Cochran

VISITORS: Nancy Bourne

PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

**Motion was made by Joe Bourne** and seconded by John Little to dispense with the reading of the minutes and accept the minutes from regular meeting held January 17, 2023. All council members present were in favor.

VISITORS

\*No Reporting

PAY BILLS

**\*Motion made by Nate Penrod** and seconded by Brandie Bourne to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Ed Steffek yay, Brandie Bourne yay, John Little yay, Nate Penrod yay, Steve Adams yay.

FISCAL OFFICER

\*Reviewed the 2023 Permanent Appropriation Ordinance # 2023-04. See passage details with the Resolutions & Ordinances section.

POLICE

\*No Reporting

STREET

\*Heard that Street Supervisor Rick Swiger cleaned out the drain behind village hall.

**\*Motion made by Joe Bourne and seconded by Steve Adams** to approve the purchase of gravel to eliminate the mud issue across from the elementary school. Roll Call taken and all council members present were in favor.

**\*Motion made by Joe Bourne and seconded by Steve Adams** to approve the sewer hookup project for approximately \$1600 at the street department garage. Roll Call taken and all council members present were in favor.

ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

\*Heard that DJ Meek is working on funding for a paving project. More information on this project to be brought before council at a later date.

COCHRAN-SOLICITOR

\*No Reporting

## INCOME TAX ADMINISTRATOR

\*No Reporting-Absent

## MAYOR

\*Mayor Gardner presented council with a list of proposed committees for year 2023 as follows:

Finance	John Little, Nate Penrod, Brandie Bourne
Street	Joe Bourne, Steve Adams, Nate Penrod
Public Safety	Steve Adams, Ed Steffek, John Little
Park Board	Joe Bourne, Ed Steffek, Brandie Bourne
Tri-County	Nate Penrod or Brandie Bourne
Delaware Valley	Joe Bourne, Ed Steffek
Cemetery	Tom Gardner, Nate Penrod (Alternate)
Board of Tax Review	Sandra Welsch, Kathy Sullivan, Kathy Huston
Solicitor	Atty. Michael Cochran
Income Tax Administrator	Donna Meek
Chief of Police	Rocky Dusenberry
Mayor's Administrative Assistant	DJ Meek
SM&R	Rick Swiger
Park Caretaker	To Be Determined
Planning Commission:	Tom Gardner, John Little, DJ Meek, Teresa Jones
Union Cemetery	Traci Barker, Kyle Gibson, DJ Meek, Tom Gardner
Zoning Appeals Board:	John Little, Teresa Jones, Adrian Endlich, Jennifer Robinson
Income Tax Review Board:	Sandra Welsch, Kathy Sullivan, Kathy Huston
Records Retention Board:	Tom Gardner, Rocky Dusenberry, Darissa R. Lute
Historical Society:	Kathy Sullivan, John Little
T. C. Health Advisory Board:	John Little
Audit	Darissa Lute, Tom Gardner, Joe Bourne

**\*Motion made by Ed Steffek and seconded by Joe Bourne** to approve the proposed committees as stated. Roll Call taken and all council members present were in favor.

\*Heard that Gardner attended the mayor's meeting in Newcomerstown on Jan. 31<sup>st</sup>. Discussed the possibility of installing smoke detectors with the assistance of the American Red Cross personnel within the village residential homes. Council member Joe Bourne will be handling this project with the Delaware Volunteer Fire Department. Due to homes being destroyed and lives lost; the American Red Cross is now doing the actual installation of the detectors to ensure that they are properly installed.

\*Mayor Gardner contacted the Tusc. Cty Board of Elections concerning the May election and where the voting polls will be located. The election board would like the May election polls to be held in village council chambers. But in the November General Election; the polls would be moved to the fire station where there is ample room for a bigger election.

## JOE BOURNE

\*Reminder that the next Breakfast for the Fire Dept will be Feb. 11<sup>th</sup> from 8-11am.

\*Reviewed the January Fire Department Report with a total of 3 calls.

\*Was reported that the Delaware Fire Department is still in need of fire fighters.

STEVE ADAMS

\*No Reporting

NATE PENROD

\*No Reporting

BRANDIE BOURNE

\*Bourne inquired whether the big pavilion is available for August 11, 2023. The Tuscarawas County Road and Bridge Department would like to reserve the pavilion. F.O. Lute indicated that the pavilion is available and marked it as reserved for the county road and bridge department.

JOHN LITTLE

\*No Reporting

ED STEFFEK

\*Heard that the review for Love Tusc. Art Project is being pushed back to September as material for project has not arrived. Port Washington is still in need to fully fund the project (\$6900 needed). Anyone wishing to donate may go online to the Love Tusc. Art Project site.

Meeting adjourned

Next meeting will be February 21, 2023 at 7:00pm.

\_\_\_\_\_  
Thomas J. Gardner, Mayor \_\_\_\_\_ Date

\_\_\_\_\_  
Darissa R. Lute, Fiscal Officer \_\_\_\_\_ Date

## RESOLUTIONS & ORDINANCES

**Motion moved by Brandie Bourne** and seconded by Nate Penrod to approve the permanent appropriation ordinance for year 2023 as stated on an emergency basis.

**(ORDINANCE 2023-04)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

**Motion made by Brandie Bourne** and seconded by Steve Adams to pass and enact said **ORDINANCE 2023-04**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

**Motion moved by Joe Bourne** and seconded by Steve Adams to authorize preparation and submittal of an application to the Safe Routes To School Program as stated on an emergency basis. **(RESOLUTION 07-2023)** Roll call as follows: Joe Bourne yay, Nate Penrod yay,

Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

**Motion made by Brandie Bourne** and seconded by Nate Penrod to pass and enact said **RESOLUTION 07-2023**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.