

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Brandie Bourne, John Little, Steve Adams, Ed Steffek

ABSENT: Nate Penrod

OTHER ATTENDEES: Rick Swiger (Street Supervisor), Donna Meek (Tax Admin), DJ Meek (Mayor's Assist & Zoning Inspector)

VISITORS: Nancy Bourne, John Bourne

MOMENT OF SILENCE/PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Thomas Gardner.

PRIOR MEETING MINUTES

Motion was made by Brandie Bourne and seconded by Joe Bourne to dispense with the reading of the minutes and accept the minutes from regular meeting held November 5, 2024. All council members present were in favor.

VISITORS

*No Reporting

PAY BILLS

***Motion made by Brandie Bourne** and seconded by Steve Adams to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Steve Adams yay, Ed Steffek yay, Nate Penrod absent from meeting.

POLICE

*Mayor Gardner reported that he and Patrolman Tom Casimir surveyed the village for junk vehicle and clean up notices to be issued. Casimir will issue notices as needed.

*Gardner reported that the new camera system for the police dept will be installed during the week.

STREET

*Street Supervisor Rick Swiger reported that there are still issues with blacktop coming up and cracking (East Canal Street). Swiger indicated that some of the cracking is caused from the gas line which was dug up and has now settled. Other issues are large trucks and trailers damaging the blacktop. Swiger will add some sealing product to the blacktop.

*Swiger requested to purchase a variety of hand tools and tool box for the street department.

Motion made by Brandie Bourne and seconded by Joe Bourne to approve the purchase of tools and tool box as needed for the street dept. All council members present were in favor.

*Swiger indicated that he has began installation of the Christmas Lights and Decorations on the town square.

ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

*No Reporting

SOLICITOR PERLA KY

*No Reporting - Absent

INCOME TAX ADMINISTRATOR

*No Reporting

FISCAL OFFICER

*No Reporting

MAYOR

*Gardner has scheduled the Street Christmas Lights to be installed on Main Street for Saturday Nov 23rd at 8am.

JOE BOURNE

*Bourne reported that Santa will be at the Delaware Fire State on Dec. 22nd from 5-7pm.

NATE PENROD

*No Reporting - Absent

STEVE ADAMS

*No Reporting

BRANDIE BOURNE

*Heard that the next Breakfast will be held on Dec. 14th from 8-11am at the Delaware Volunteer Fire Dept.

*Was reported that the annual Fire Dept. Christmas Party has been tentatively set for Dec. 7th at 6pm at the Delaware Fire Dept. All village employees and administration are invited. This will be a covered dish event. If the Indian Valley High School Football team advances to the state playoffs – the Christmas Party will be rescheduled.

*Bourne reported that the finance committee met with (John Little, Nate Penrod & Brandie Bourne) and have approved and suggested pay raises to be voted upon by council. The finance committee has suggested to increase the tax administrator's wages from \$23 to \$25 per hour. The committee also has suggested to increase the Fiscal Officer's wages from \$1400 to \$1600 per month.

Motion made by Joe Bourne and seconded by Steve Adams to approve the suggested wage increases effective Jan. 1, 2025. Roll call taken and all council members present were in favor.

JOHN LITTLE

*No Reporting

ED STEFFEK

*No Reporting

Next meeting will be December 3, 2024 at 7:00pm.

Meeting Adjourned

Thomas J. Gardner, Mayor

Date

Darissa R. Lute, Fiscal Officer

Date

RESOLUTIONS & ORDINANCES

Motion to suspend the rules made by Joe Bourne and pass on an emergency basis

Resolution # 10-2024. Motion was seconded by Steve Adams. Resolution #10-2024 is establishing salaries & wages for year 2025. Roll call taken and all council members present were in favor.

Motion made by Joe Bourne and seconded by Steve Adams to pass and enact Resolution #10-2024 as stated. Roll call taken and all council members present were in favor.