

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Brandie Bourne, John Little, Steve Adams, Ed Steffek, Nate Penrod

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger (Street Supervisor), Donna Meek (Tax Admin), DJ Meek (Admin. Assistant/Zoning), Tom Casimir (Police Patrolman)

VISITORS: Nancy Bourne, John Bourne

MOMENT OF SILENCE/PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Thomas Gardner.

PRIOR MEETING MINUTES

**Motion was made by Brandie Bourne** and seconded by Ed Steffek to dispense with the reading of the minutes and accept the minutes from regular meeting held September 17, 2024. All council members present were in favor.

VISITORS

\*No Reporting

PAY BILLS

**\*Motion made by Brandie Bourne** and seconded by Steve Adams to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Steve Adams yay, Ed Steffek yay, Nate Penrod yay.

POLICE

\*Received the September Police Dept report with 11 responding calls from the Port Washington Police Dept and 20 responding calls from the Tuscarawas County Sheriff's Dept. Calls included : 5 traffic stops, 6 civil related calls, disturbance, domestic dispute, noise complaint and parking complaint.

\*Council reviewed a quote from Midwest Public Safety for a new camera system for the police dept. The camera system includes body, dashcam and maintenance. There will be 3 yr hardware warranty included. Quote was for \$7,941.43.

**Motion made by Brandie Bourne and seconded by Ed Steffek to approve quote and proceed with purchase.** Roll call taken as follows: Joe Bourne yay, Steve Adams yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay.

STREET

\*Street Supervisor Rick Swiger submitted a quote for \$1125 from Mast Farm Service for a purchase of a pallet fork for the bobcat.

**Motion made by Joe Bourne and seconded by Steve Adams to approve and proceed with the purchase.** Roll call taken and all council members present were in favor.

\*Swiger indicated that the bobcat had a hydraulic problem and has been repaired at a cost of \$700.

## ZONING/ADMINISTRATIVE ASSISTANT

\*No Reporting for Zoning.

\*Admin. Assistant DJ Meek indicated that he recently signed additional paperwork for the sidewalk project for ODOT. The sidewalk project is proceeding as expected.

## SOLICITOR PERLAKY

\*No Reporting

## INCOME TAX ADMINISTRATOR

\*Tax Administrator Donna Meek presented the 3<sup>rd</sup> quarter report with a total of \$32,719.29 received in the quarter. A year to date total received is \$124,774.09.

**Motion made by Joe Bourne and seconded by Brandie Bourne to approve the 3<sup>rd</sup> qtr tax report as stated.** Roll call taken and all council members present were in favor.

## FISCAL OFFICER

\*No Reporting

## MAYOR

\*Mayor Gardner presented one ordinance and one resolution for passage. See ordinance/resolution page for details.

## JOE BOURNE

\*Bourne reported 3 Fire Calls for the Month of September (Delaware Fire Dept). The calls included 2- auto accident and one assisted call to Stone Creek.

\* Reminder – Trick or Treat will be October 31<sup>st</sup> from 5:30 – 7pm

## NATE PENROD

\*Heard that Penrod received a call concerning a homeless person living within village corporation.

## STEVE ADAMS

\*No Reporting

## BRANDIE BOURNE

\*October 12th from 8-11am has been set for the next Delaware Fire Dept. Breakfast – PENDING IF AMPLE VOLUNTEERS HAVE COMMITTED.

## JOHN LITTLE

\*No Reporting

## ED STEFFEK

\*No Reporting

Next meeting will be October 15, 2024 at 7:00pm.  
Meeting Adjourned

\_\_\_\_\_  
Thomas J. Gardner, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Darissa R. Lute, Fiscal Officer

\_\_\_\_\_  
Date

### **RESOLUTON & ORDINANCES**

**Motion to suspend the rules made by Brandie Bourne and pass on an emergency basis**

**Resolution # 08-2024.** Motion was seconded by Joe Bourne. Resolution #08-2024 is for the amendment of the permanent appropriations and amendment of the revenue budget. An additional \$4,863 was received for the cemetery levy which was added to the revenue budget and then appropriated for expenditures. Roll call taken and all council members present were in favor.

**Motion made by Steve Adams and seconded by Nate Penrod to pass and enact Resolution #08-2024 as stated.** Roll call taken and all council members present were in favor.

**Motion to suspend the rules made by Joe Bourne and pass on an emergency basis**

**Ordinance #2024-06.** Motion was seconded by Ed Steffek. Ordinance #2024-06 is to enact a regulation for "Notice to owner to remove litter" which constitutes a detriment to public health. Roll call taken and all council members present were in favor.

**Motion made by Joe Bourne and seconded by Ed Steffek to pass and enact Ordinance #2024-06 as stated.** Roll call taken and all council members present were in favor.