

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Brandie Bourne, John Little, Ed Steffek, Nate Penrod, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, DJ Meek, Donna Meek

VISITORS: Nancy Bourne, Gary Thornsly

MOMENT OF SILENCE/PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by Brandie Bourne and seconded by Nate Penrod to dispense with the reading of the minutes and accept the minutes from regular meeting held March 4, 2025. All council members present were in favor.

VISITORS

*Resident Gary Thornsly was present and addressed the council to “clear the air”. Thornsly resides beside the Speed Shop off of Main Street. At a previous council meeting, the Speed Shop Owner (Kristy Sullivan) addressed some issues with adjourning properties. Thornsly stated that some of the issues were with previous tenants. Thornsly informed council that he has been cleaning up the property. Thornsly has also spoken with the Speed Shop owners in order to rectify any issues that exist.

PAY BILLS

***Motion made by Brandie Bourne** and seconded by Ed Steffek to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Steve Adams yay, Ed Steffek yay, Nate Penrod yay.

POLICE

*No Reporting - Absent

STREET

*Heard from Street Supervisor Rick Swiger that the lead time for new insulated garage doors is 4-6 weeks. Doors will be purchased and installed by Wayne Door at a cost of \$10,230.

*Swiger has received the sewer rings that will be needed for the upcoming street paving job.

*Swiger purchased four new signs for the fire wells.

SOLICITOR MARK PERLAKY

*Solicitor Mark Perlaky was not present. However, Perlaky drafted a new ordinance for Junk Vehicles, Boats, Motor Homes, Semi Trailers and Shipping Containers used for storage. Mayor Gardner distributed Ordinance # 2025-02 which amends the previous Ordinance #2021-3. Changes to the charge's and fines were made. The violation charge will be minor misdemeanor with a fine of \$150. Each day that a violation continues shall constitute as a separate offense. See “Resolution & Ordinance - #2025-02” section for passage.

SOLICITOR – PERLAKY CONT'D

*Solicitor Perlaky directed Fiscal Officer to correct a previous reporting (from 3-4-25) concerning an incorrect address listed for the delinquent tax delivery letter. Delinquent Tax Notices were recently mailed out by Perlaky. At the previous council it was noted that the property owner located at 112 Arch Street had been sent a notice and the letter had been refused. This was an incorrect address and the property owner at 112 Arch Street is not delinquent on their real estate taxes. Perlaky asks that a correction be made and published for the error. Fiscal Officer Lute will amend the correction and notify the Bargain Hunter of the correction.

INCOME TAX ADMINISTRATOR

*Income Tax Administrator Donna Meek indicated that 7 non-income tax filers have been submitted to Solicitor Mark Perlaky to proceed with charges for non-compliance of filing village income returns.

*Heard that Joe Krockner has fixed the village office printer problem and it is working properly at this time.

ZONING/ADMIN ASST.

*Mayor's Admin. Asst. DJ Meek has completed an application for funding for the proposed fire well project which is estimated at \$45,000.

*Meek informed council that there will be a hearing for a variance request. The property owner at 108 Bremer Street wishes to install a shed in the front of the property; which is in violation of the village zoning requirements. Meek will handle the public notice for the variance request hearing. The hearing will be held on April 2, 2025 at 6pm at village hall.

MAYOR

*Mayor Gardner requested permission to install the porta john at the park and also to enter into an agreement for mosquito spraying for the upcoming season.

Motion was made by Brandie Bourne and seconded by Steve Adams to proceed with the porta john installation and the mosquito spraying agreement. Roll call taken and all council members present were in favor.

*Reminder that Spring Clean Up is set for April 4,5 &6. No Hazardous Waste Materials will be taken. A collection trailer for scrap metal will be available; as well as 2 roll offs for refuse.

***Motion made by Brandie Bourne and seconded by Joe Bourne** to approve the payment of \$994.00 for two roll off containers for Spring Cleanup. Roll call taken and all council members present were in favor.

JOE BOURNE

*Bourne presented a quote for \$43,100 for the upcoming paving project. Paving will be completed by Newton Asphalt. The Post Office Alley, West Canal Street and the Fire Station Area will be paved.

*Bourne will be getting a quote for a concrete project at Belden Park for the pavilion/restrooms area. This concrete project will make the restrooms/pavilion more handicap accessible.

*Bourne expressed gratitude for all the volunteer help with the Spaghetti Dinner event recently held by Delaware Fire Dept.

JOE BOURNE – CONT'D

*Bourne proposed that the village hold a community yard sale weekend similar to other area villages. **Motion by Joe Bourne and seconded by Nate Penrod** to set up a yard sale community weekend in the village. Roll call was taken and all council members present were in favor. A date will be forthcoming. Council will review other area village community yard sale dates in order to avoid any conflict.

*Heard that 7 trees in the park and 2 trees in the cemetery has been trimmed and cleaned up. Tree trimming was completed by Mast's Tree Service out of Carrollton.

NATE PENROD

*Penrod noted that progress is being made for property clean up and junk vehicles.

*Penrod inquired whether a stop sign should be installed at the end of the alley by Bates Metal. Mayor Gardner indicated that there once was a stop sign at that location – however it had been removed for clearance purposes for the trucks that arrive at Bates Metal.

BRANDIE BOURNE

*Heard that the next Delaware Fire Dept Breakfast will be held on April 12th from 8-11am. In May the Memorial Day Chicken Dinner will be the only event that the Fire Dept. will be hosting. After May – there will be a break from any events at the Fire Dept for the summer.

STEVE ADAMS

*No Reporting

JOHN LITTLE

*No Reporting

ED STEFFEK

*No Reporting

FISCAL OFFICER

*No Reporting

Next meeting will be April 1, 2025 at 7:00pm.

Meeting Adjourned

_____	_____
Thomas J. Gardner, Mayor	Date

_____	_____
Darissa R. Lute, Fiscal Officer	Date

RESOLUTIONS & ORDINANCES

Motion moved by Brandie Bourne and seconded by Nate Penrod approving the amendment of Ordinance # 2021-3 for Junk Vehicles, Boats, Motor Homes, Semi-Trailers, and Shipping Trailers used for storage as stated on an emergency basis. **(ORDINANCE # 2025-02)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Nate Penrod and seconded by Brandie Bourne to pass and enact said **ORDINANCE #2025-02**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion moved by Brandie Bourne and seconded by Steve Adams approving a petition to vacate part of a private driveway in Limbach Addition as stated on an emergency basis. This is a vacation that Tony Martin requested for his business. **(ORDINANCE #2025-03)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Nate Penrod and seconded by Brandie Bourne to pass and enact said **ORDINANCE #2025-03**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.