

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Brandie Bourne, John Little, Ed Steffek, Nate Penrod, Steve Adams

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger, Donna Meek & DJ Meek

VISITORS: Ira Wentworth, Tony Martin

MOMENT OF SILENCE/PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Gardner.

PRIOR MEETING MINUTES

Motion was made by Brandie Bourne and seconded by Ed Steffek to dispense with the reading of the minutes and accept the minutes from regular meeting held February 18, 2025. All council members present were in favor.

VISITORS

* Ira Wentworth (Indian Valley Superintendent) addressed the administration concerning the signage for Indian Valley's Top Athletic Team Finishers. Wentworth displayed a large sign acknowledging the top finishers for the Indian Valley School District. Wentworth inquired whether the village would agree; to install new signs at the corporation limits displaying the top athletic team finishers of Indian Valley School District. The mayor and council were eager to accept the offer. Wentworth will order the signage for the village and the village will install in the near future.

*Resident/Owner of Tony Mart Tire & Gas Station - Tony Martin was in attendance and requested that the village vacate an unnamed alley between his gas station/store and his tire shop. An expansion to the store area is needed. Martin has taken the steps for surveying and presented the surveying maps to the village for review.

Motion made by Joe Bourne and seconded by Steve Adams to proceed with the approval of the vacation of the unnamed alley. An ordinance for the approval will be presented at the next regular meeting. Once the ordinance is approved and passed, the map and resolution will be taken to the county map office for the final steps for the alley vacation.

Martin also requested approval for a lot split on the store property and tire shop. Martin will have the lots surveyed for the split.

Council indicated that the lot split will be approved once the survey is completed.

PAY BILLS

***Motion made by Brandie Bourne** and seconded by Joe Bourne to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Steve Adams yay, Ed Steffek yay, Nate Penrod yay.

POLICE

*Police Chief Rocky Dusenberry distributed a list of updates on seven clean up & junk vehicle issues in the village. Four out of the seven properties have acted with improvements shown. One property owner was unreachable and two other property owners have been advised of junk vehicles & clean up; but have not acted yet.

POLICE – CONT'D

*Dusenberry reported a total of 33 calls for service were handled by the village department and sheriff's dept. for February 2025.

STREET

*Street Supervisor Rick Swiger reported a loss of heat from around the garage doors at the street department garage. It was noted that the propane tank was recently filled and is already down to 30%.

Motion made by Brandie Bourne and seconded by Ed Steffek to replace the street dept. garage doors with insulated doors. Roll call taken and all council members were in favor.

*Swiger indicated that he purchased an extra snow edge blade for the department.

SOLICITOR MARK PERLAKY

*Perlaky updated the council on the process for the delinquent real estate properties. The council had approved to take steps against any property owner who is more than \$2500 delinquent in their real estate tax payments. Perlaky indicated that the resident must be at least 18 months delinquent to proceed (which all the village properties in question are). Perlaky has mailed the delinquent property owners notification indicating that they must comply within 60 days to bring their real estate taxes to a current status. Otherwise, the village will proceed with the county foreclosure and sale process. Perlaky indicated that one property owner (at 112 Arch Street) refused receiving their mailing of the notification. Heard that the law recognizes the attempt as served and even if the property owner refuses the mailing it will not exempt the owner from the process of foreclosure and sale.

*Discussed Ordinance # 2021-3 for Junk Vehicles (includes boats). The current ordinance is a 4th degree misdemeanor violation. Discussed the difference between a minor misdemeanor and a 4th degree misdemeanor and the fine monies involved. Solicitor Perlaky recommended that the ordinance be a minor misdemeanor with elevated fines if the violation is repeated. Council agreed and instructed Perlaky to draw up a revised ordinance with the new changes for the degree of charge and fines.

INCOME TAX ADMINISTRATOR

*Tax administrator Donna Meek indicated that she continues to have issues with the office printer. A wiring or equipment problem is believed to be the issue.

***Motion made by Brandie Bourne** and seconded by Joe Bourne to approve Joe Krockner to service the printer problem as needed. Roll call taken and all council members present were in favor.

ZONING/ADMIN ASST.

*Zoning Inspector DJ Meek issued one permit for a shed and deck at 205 Arch St.

*Meek indicated that a village resident on the corner of Bremer and Main Street is requesting a permit for a shed in the front of their property. Zoning Inspector Meek informed the resident that the shed is not permitted to be in the front and that he would deny the zoning permit as such. Meek informed the resident that the only option for the shed to be placed in the front of the property - is to request for a variance. At that time; the variance would be submitted for approval by the committee.

MAYOR

*Mayor Gardner indicated that there are seven trees at the park needing to be trimmed. An estimate will be obtained and brought back to council at the next meeting.

*Mayor Gardner and council acknowledged and congratulates resident David Adams for his skill and accomplishments in setting a new record (5.2 Meter) for pole vaulting at Dartmouth College. Gardner reported that Adams was acknowledged as a Native American Athlete who has made significant contributions to the sport of pole vaulting, breaking barriers and inspiring future generations. Adams is among other notable Native American Athletes such as: Jim Thorpe (Sauk and Fox) Olympic Gold Medalist and NFL Player, Billy Mills (Oglala Lakota) Olympic Gold Medalist and Hall of Fame Boxer, Tommy Morrison (Cherokee) Former WBO Heavyweight Champion, T.J. Oshie (Ojibwe) NHL forward and Olympic Medalist. Adams is a descendent of Citizen Band Potawatomi.

*Gardner reported that he received an estimate from American Drilling & Pump out of Stonecreek, Ohio for the drilling and installation of a fire well in the park area. The estimate was for a total of \$45,117.45. Mayor's Assistant DJ Meek will proceed with applying for grant funding for the project.

*Set Spring Clean Up for April 4,5 & 6th. Two roll off dumpsters will be brought in for the clean up weekend. Refuse containers will be located at 105 W Main Street Rear - in the lot behind what was once known as the Old Ugly Mug. No tires or hazardous waste will be accepted.

JOE BOURNE

*Bourne reported four calls for the month of February handled by the Delaware Volunteer Fire Dept. One auto accident, two assisted calls to Newcomerstown and one odor investigation.

*Bourne reported that he will be contacting Newton Asphalt in the near future for an estimate for street paving. Estimate will be brought back to council for approval.

*Bourne indicated that the water in the Fire Department has been tested by Ream and Haager and there were no issues with the testing results.

NATE PENROD

*Penrod asked that the village consider the widening of Bremer Street as the bend is very tight and a couple mail boxes currently hang over the roadway. The street committee will meet and advise on Penrod's request.

*Discussed adding topsoil or a path/pad to level off for wheelchair accessibility at the park restrooms. Mayor Gardner will be handling this project.

*Discussed the cleaning of the wall on the village square. The village will check with the Fire Department Board for their assistance in the cleaning of the wall.

BRANDIE BOURNE

*Reminder – Spaghetti Dinner will be hosted by the Delaware Volunteer Fire Dept on March 16th from 12-3pm. This is a free will donation.

*Bourne presented two quotes (Peterman Plumbing & Henry's Heating, Cooling & Plumbing) for new plumbing in the Fire Department. Council reviewed both quotes. \$6249 quote from Peterman Plumbing & \$6400 from Henry's. There was no description on the Peterman Plumbing quote to indicate what material would be used. Henry's Heating, Cooling & Plumbing had a full description of the project with materials. It was noted the Henry Heating Cooling & Plumbing representative was very informative and had a speedy turn around time for the quote.

***Motion was made by Joe Bourne** and seconded by Nate Penrod to approve the agreement with Henry's Heating, Cooling & Plumbing Co. The estimate is for a total of \$6400. Roll call taken and all council members present were in favor.

STEVE ADAMS

*No Reporting

JOHN LITTLE

*No Reporting

ED STEFFEK

*No Reporting

FISCAL OFFICER

*No Reporting

TREASURER'S REPORT

*** Motion made by Brandie Bourne** and seconded by Joe Bourne to accept the February 2025 Treasurer's report with the following: \$533,861.50 General Fund, \$ 26,815.50 Street Construction, \$933.44 State Highway, \$5.37 Cemetery Fund, \$9,091.82 Permissive Vehicle Tax, \$3012.63 Capital Project, \$0 Mayor's Court. With a total of all funds \$573,720.26. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

Next meeting will be March 18, 2025 at 7:00pm.

Meeting Adjourned

Thomas J. Gardner, Mayor

Date

Darissa R. Lute, Fiscal Officer

Date

RESOLUTIONS & ORDINANCES

Motion moved by Brandie Bourne and seconded by Steve Adams approving the amendment of the 2025 appropriations as stated on an emergency basis. **(RESOLUTION #03-2025)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Brandie Bourne and seconded by Nate Penrod to pass and enact said **RESOLUTION #03-2025**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion moved by Brandie Bourne and seconded by Nate Penrod approving the Then and Now Purchase Order #5-2025 for Midwest Public Safety in the amount of \$7941.43 (police camera system) as stated on an emergency basis. **(RESOLUTON #04-2025)** Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.

Motion made by Nate Penrod and seconded by Steve Adams to pass and enact said **RESOLUTION #04-2025**. Roll call as follows: Joe Bourne yay, Nate Penrod yay, Brandie Bourne yay, John Little yay, Ed Steffek yay, Steve Adams yay.