

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Brandie Bourne, John Little, Steve Adams, Ed Steffek, Nate Penrod

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger (Street Supervisor), Donna Meek (Tax Admin)

VISITORS: Nancy Bourne

MOMENT OF SILENCE/PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Thomas Gardner.

PRIOR MEETING MINUTES

**Motion was made by Brandie Bourne** and seconded by Steve Adams to dispense with the reading of the minutes and accept the minutes from regular meeting held October 15, 2024. All council members present were in favor.

VISITORS

\*No Reporting

PAY BILLS

**\*Motion made by Brandie Bourne** and seconded by Ed Steffek to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Steve Adams yay, Ed Steffek yay, Nate Penrod yay.

POLICE

\*No Reporting - Absent

STREET

\*No Reporting

ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

\*No Reporting – Absent

SOLICITOR PERLAKY

\*No Reporting

INCOME TAX ADMINISTRATOR

\*No Reporting

FISCAL OFFICER

\*No Reporting

MAYOR

\*Discussed the installation of the Christmas Street Light Displays. Council member Brandie Bourne will check displays before installation. Installation will be at the end of November.

\*Mayor Gardner indicated that he will be contacting the Salem Township Trustees in setting up a date to remove all dead trees from the cemetery.

## MAYOR-CONT'D

\*Mayor Gardner expressed gratitude for the Delaware Fire Dept. for patrolling the streets with their fire trucks on Halloween/Trick or Treat night. Which enabled a safe trick or treat event in the community.

## JOE BOURNE

\*Bourne reported 4 Fire Calls for the Month of October (Delaware Fire Dept). The calls included 2-auto accidents, an appliance fire and one assistance to Liberty (Kimbolton).

\*Was reported that 250 bags of treats were distributed on Halloween at the Delaware Fire Dept.

\*Bourne expressed gratitude to the Delaware Volunteer Fire Staff and the Port Washington Police Dept for their time in making it a safe event for the community.

## NATE PENROD

\*Penrod indicated that he would like to see the police dept do a sweep of the village and distribute 10 day clean up and junk vehicle notices. Since the fall weather has set in; trash and junk vehicles are more noticeable. Mayor Gardner and Solicitor Perlaky will both contact the police chief and move forward on enforcing the village ordinances for trash & junk vehicles.

## STEVE ADAMS

\*Heard that council member John Little has met with Adams on the procedures of winterizing Belden Park.

## BRANDIE BOURNE

\*November 9<sup>th</sup> from 8-11am has been set for the next Delaware Fire Dept. Breakfast.

\*Bourne addressed the council about removing cherry trees this fall in the alley by the Salem Township Building. Council did not object – but indicated that the dead trees in the cemetery are priority for removal.

\*Discussed the purchase of Walmart Gift Cards for all non-elected employees & committee members.

**Motion made by Nate Penrod and seconded by Brandie Bourne** to purchase \$25 gift cards for each non-elected employee and committee member. All council members present were in favor.

## JOHN LITTLE

\*No Reporting

## ED STEFFEK

\*No Reporting

## TREASURER'S REPORT

\* **Motion made by Brandie Bourne** and seconded by Steve Adams to accept the October 2024 Treasurer's report with the following: \$550,062.84 General Fund, \$ 17,509.87 Street Construction, \$1,462.26 State Highway, \$5.37 Cemetery Fund, \$7,315.52 Permissive Vehicle Tax, \$3012.63 Capital Project, \$0 Mayor's Court. With a total of all funds \$579,368.49. Reports included the Bank Reconciliation Report, bank statements, payment listing, receipt detail report, fund status report, appropriation status report. All council members present were in favor.

Next meeting will be November 19, 2024 at 7:00pm.

Meeting Adjourned

_____	_____Date
Thomas J. Gardner, Mayor	

_____	_____Date
Darissa R. Lute, Fiscal Officer	