

PRESIDING OFFICER, THOMAS J. GARDNER, MAYOR

ROLL CALL:

PRESENT: Joe Bourne, Brandie Bourne, John Little, Steve Adams, Ed Steffek, Nate Penrod

ABSENT: N/A

OTHER ATTENDEES: Rick Swiger (Street Supervisor), Donna Meek (Tax Admin), DJ Meek (Zoning & Mayor's Asst)

VISITORS: Nancy Bourne

MOMENT OF SILENCE/PLEDGE

The meeting was opened with The Pledge of Allegiance led by Mayor Thomas Gardner.

PRIOR MEETING MINUTES

Motion was made by Brandie Bourne and seconded by Ed Steffek to dispense with the reading of the minutes and accept the minutes from regular meeting held December 3, 2024. All council members present were in favor.

VISITORS

*No Reporting

PAY BILLS

***Motion made by Brandie Bourne** and seconded by Nate Penrod to pay bills from respective funds. Roll call as follows: Joe Bourne yay, Brandie Bourne yay, John Little yay, Steve Adams yay, Ed Steffek yay, Nate Penrod yay.

POLICE

* No Reporting - Absent

STREET

*Street Supervisor Rick Swiger indicated that gravel has been swept up on the square/across the tracks.

*Swiger reported he and Mayor Gardner removed downed limbs at the cemetery from recent wind storm.

ZONING/MAYOR'S ADMINISTRATIVE ASSISTANT

*Zoning Inspector DJ Meek reported that two permits are pending – one for a carport and one for a shed.

*Discussed the changing of zoning regulations for garage locations (attached & detached). Mayor Gardner indicated that a meeting with the zoning board will take place in the near future to discuss the changes for approval.

*Discussed heavy well drilling trucks traveling on village streets. Meek indicated that the companies are obligated to repair any damages. If the well drilling progresses as expected, the village needs to monitor any streets that are being traveled on. Meek indicated that there also may be other monies available for such repairs if needed.

SOLICITOR PERLA KY

*No Reporting - Absent

INCOME TAX ADMINISTRATOR

*Reviewed and approved the 4th QTR and year to date 2024 Municipal Income Tax Report. The 4th qtr 2024 total received was \$31,403.95. The year to date total for income tax received in 2024 was \$156,178.04. Up from year 2023 – which was \$149,357.59.

*Tax Administrator Donna Meek distributed a yearly income tax report from the last fifteen years (since she has been employed as tax administrator). Her first year (2010) as the Tax Administrator – the total received in was \$53,216.66 for the entire year. Her fifteenth year (2024) was a total of \$156,178.04 received in. A grand total received in for municipal income tax - from year 2010 through year 2024 – is \$1,595,322.87.

FISCAL OFFICER

*F.O. Lute indicated that the permanent appropriations for year 2025 will be ready for passage at the next regular council meeting to be held on Jan. 7, 2025 @ 7pm.

MAYOR

*Mayor Gardner requested that the Amendment Ordinance for the usage of “Engine/Jake Brakes be presented as an emergency passage. Section 1 is the only change from original Ordinance # 2003-11. (See passage for Ordinance # 2024-07).

*Mayor Gardner presented council with his proposed 2025 committees. Gardner proposed that all committees remain the same from year 2024 . Motion made by Brandie Bourne and seconded by Ed Steffek to leave all committees as is from year 2024. All council members present were in favor.

JOE BOURNE

*Bourne inquired to what monies will be available for street paving projects for 2025. Council and Fiscal Officer discussed and agreed for paving projects to be no more than the “no bidding” amount of \$75,000. Bourne will bring back to council-street paving projects for year 2025 in the near future for approval.

*Bourne reported 46 children in attendance for meet and greet “Santa” at the Fire Station recently.

NATE PENROD

*No Reporting

STEVE ADAMS

*No Reporting

BRANDIE BOURNE

*Bourne reported that two companies have been contacted to give estimates for the filter and water lines in the fire department. Problems of clogging have continued in the fire station area.

*Heard that the next Delaware Fire Dept. Breakfast will be held on Jan. 11th – from 8-11am. Cost will be \$8.

*Was reported that the rescheduled date for the Christmas Banquet/Covered Dish will be Jan. 25, 2025 at 6pm. All village employees, township employees, committee members, fire dept staff are invited. Bowling in Newcomerstown may follow the Banquet. The original banquet was cancelled due to the IV Football Team advancing to the state playoffs.

JOHN LITTLE

*No Reporting

ED STEFFEK

*No Reporting

CLOSE BOOKS

*Motion to close the books for year 2024 made by Brandie Bourne and seconded by Ed Steffek.
Roll call taken and all council members present were in favor.

Next meeting will be January 7, 2025 at 7:00pm.

Meeting Adjourned

_____	_____	Date
Thomas J. Gardner, Mayor		

_____	_____	Date
Darissa R. Lute, Fiscal Officer		

RESOLUTIONS & ORDINANCES

Motion to suspend the rules made by Brandie Bourne and pass on an emergency basis

Resolution # 09-2024. Motion was seconded by Ed Steffek. Resolution

#09-2024 is the agreement for housing of prisoners at the Tuscarawas County Jail for a sum of \$90 per day. Roll call taken and all council members present were in favor.

Motion made by Nate Penrod and seconded by Brandie Bourne to pass and enact Resolution #09-2024 as stated. Roll call taken and all council members present were in favor.

Motion to suspend the rules made by Brandie Bourne and pass on an emergency basis

Resolution # 11-2024. Motion was seconded by Ed Steffek. Resolution #11-2024 is for the 2025 temporary appropriations for expenditures. Temporary totals are as follows: General Fund \$524,297.05, Street Construction Fund \$23,025.43, State Highway Fund \$1,188.92, Cemetery Fund \$5.37, Permissive Motor Vehicle Fund \$ 8,708.44, Other Capital Projects \$3,012.63. Roll call taken and all council members present were in favor.

Motion made by Nate Penrod and seconded by Brandie Bourne to pass and enact Resolution #11-2024 as stated. Roll call taken and all council members present were in favor.

Motion to suspend the rules made by Brandie Bourne and pass on an emergency basis

Ordinance 2024-07. Motion was seconded by Nate Penrod. Ordinance #2024-07 is for the amendment of section 1 from original ordinance 2003-11 for engine/jake brake usage in the village. Section 1 now reads as follows: (74.52 Use of Engine Brakes Prohibited) No Person shall utilize an engine brake in the operation of any motor vehicle over or upon the public streets, highways, bridges, or culverts in this municipality unless other parking devices on the vehicle have failed or exigent circumstances exist that require the use of such a brake system. Roll call taken and all council members present were in favor.

The previous ordinance did not allow for any engine/jake brake usage in an emergency situation.

Motion made by Ed Steffek and seconded by Steve Adams to pass and enact Ordinance #2024-07 as stated. Roll call taken and all council members present were in favor.